

**ANNUAL REPORT
OF
DISPUR COLLEGE
2011-12**

*PREPARED FOR
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE*

**PREPARED BY
INTERNAL QUALITY ASSURANCE CELL
DISPUR COLLEGE, GUWAHATI-781006**

ANNUAL REPORT

PART- A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

In the beginning of the session-2011-12, the IQAC of Dispur College decided to carry out some plan- programmes covering some aspects to boost up the opportunities required for an institution of higher education with qualitative norms. At the end of the session, it has been observed that the college succeeded in implementing certain plans whereas some of them remained unfulfilled due to some inescapable causes. Some examples are given below:

- a) It was planned to **reduce the drop out rate**. For that the college decided to minimize the enrolment so that the teacher-student ratio could be improved. Regular attendance in class was made obligatory. Unit tests/sessional tests and other process of continuous evaluations and assessments were adopted as a regular practice so that academic improvement could be achieved. Seminar and library classes were incorporated in the regular Class Routine for making classes more live and interesting. Remedial measures were also taken to give extra attention to the weak students. The results reflected both in academic and personal development of the students.

- b) It was decided to go for **adoption of students** in a true sense. Teachers were requested to make plan for grooming of students. However, that could not be realized due to inadequate number of teachers and insufficient infrastructural facilities.
- c) Plan was conceived to **expand the physical infrastructure** of the college. Experts were consulted accordingly and decision was taken for inviting consultancy firms through advertisement. Consequently, plan was implemented. The tasks of **Contour Mapping and Soil Testing** were given to renowned firms for future development.
- d) Decision was taken to reconstitute the existing committees and cells within the college for rendering **support services** to the students other than studies. That was done by increasing number of cells/committees and by assigning specific aims and objectives.
- e) It was decided to maintain **discipline** strictly and to make the institution **ragging free**. For that, along with other measures, **CCTV** has been installed.
- f) It was proposed to **adopt and upgrade technology** within the limitation of the college. Accordingly, emphasis was given in maintaining the **WIFI** and **INFLIBNET** facilities with care and providing the facilities both to teachers and students.
- g) For maintaining up to date **academic environment**, it was decided to increase the number of workshops, seminars, guest lectures, etc.. At the end of the session, it was observed that almost all the departments succeeded in implementing that plan.
- h) Decided to encourage the students to **participate in extra curricular activities** so that they could get the opportunity to prove themselves in various fields of their interests. Measures were implemented through NCC, NSS, and other activities organized at different occasions inside and outside the campus.

PART B

1. Activities reflecting the goals and objectives of the Institution

The goals and objectives of the institution have been divided into two categories- short term (3 years) and long term (10 years). The schedule has been submitted in the self-study report. As the targeted short term objectives have not been completely achieved it has been decided to work towards realizing those objectives along with some new ones. A copy is enclosed here as Annexure I for your ready reference.

The report given below illustrates the achievements under each category.

a. Academic Development

The academic progress of the college is reflected in the final examinations. The final examination results are found to be satisfactory both in the arts and commerce streams. As per 2011 academic result declared by the GU in TDC Part-3, 83% of the arts stream and 94% of the commerce stream were graduated with major subjects from the college. A few of them have secured first class in their respective subject. The newly introduced semester results are also satisfactory. In B.A. 1st semester, 94% and in B.Com 1st semester 96% promoted to the next semester with major. For general subjects the figures are 93% and 91% respectively. In the H.S. level too 84% of Arts students and 91% of Commerce students passed out from the college during 2011-12.

The results of the other allied sections are also encouraging. Some of them are laid down below:

Besides its regular training meant for the prescribe courses, the **Dispur College Computer Centre** provides 24 hour high speed internet facilities with 25 computers available in the laboratory. Trainees get certificate from IGNOU under Computer Literacy Programme after completion of the course. It provides 2 months courses like CCA, DTP, CIA(Talley),Photoshop, etc. More than 1000 students have completed their courses under DCCC till date.

After completion of CCA (Certificate in Computer Application), Certificate in Tally, DTP, a few students were engaged in various Private & Public sector organization, i.e. Assam Secretariat, Social Welfare (as Junior Assistant, Clerk.), Tata Indicom, Aircel, Reliance Customer Care, Pratiksha

Hospital, Down Town Hospital, CA firm, Computer Institute, Printing Press, etc. as receptionist, DTP/Computer operator and faculty.

The college was granted permission as an accredited Study Centre of IDOL from the session 2009-10. The centre is supervised by Kuldeep Kr. Medhi. The courses are: BCA/BSc.(IT), PGDCA/MCA/MSc.(IT), CCA, etc. The enrolments in various courses and successive results are satisfactory.

Dispur College is a partner institute of Indira Gandhi National Open University (IGNOU) since 2008-09. The centre implements the scheme of convergence of Open & Distance learning. The college centre offers Master Degree, Bachelor Degree, PG diploma, Diploma and Certificate courses. More than 300 students were enrolled in various courses till date. Besides providing study materials, academic counseling is also given to the students.

LEARNER-CENTERED & OTHER ACTIVITIES:

The college continues to organize regular field studies, visit, report preparation and presentation, case studies, group discussion, seminars and debates, etc. for the students for making education more learners centered and student friendly.

Remedial classes are conducted by all the departments in order to help the academically disadvantaged students and thereby minimize both the drop out rate and the rate of failure.

Library classes have also been incorporated in regular routine to develop a reading habit among the students.

Film shows are also organized to make the students more familiar with language- literature subjects. For an instance, the deptt. of English organized a film show on 27.9.2011. The film was "*Macbeth*".

The Assamese department organized a **field study trip** to various places of importance within the city, namely, *Tangora Satra, Panchkanyadham and Sankardev Kalakshetra* on 12.1.2012. all the major students attended the trip along with the teachers. Later on they prepared reports and submitted to the teachers for evaluation.

b. Co-curricular Advancement

Co-curricular activities are always considered as an essential part of academic life. The college tries to provide all possible facilities to the students in various fields of co curricular activities. The Annual college week festival is held at the end of the session every year where the students can show their talents and creativity in different competitions like sports, performing arts, crafts etc. fresher social is another occasion that held every year after a new session starts. It has been noticed that an increasing number of students are coming forward to participate in the events, which is an indication of their increased confidence levels.

Students of NSS wing participates in several activities both in and outside the college campus. The NCC Cadets of the College regularly participate in the camps organized at the National level and State level and **the Republic Day Parade in Delhi** every year. The NCC cadets of the college participate in different awareness rally organized by General Head Quarter of 48th Assam Naval Unit, NCC.

This session 7 NCC cadets participated in **Anti-Tobacco Day Rally** held on 2nd July, 2011 from Khanapara Headquarter.

This session 10 NSS volunteers of the college participated in a **rally** organized by **an USA based NGO** on 1st January.

2 NSS volunteers of the college participated in a **Trekking Camp** held at Garchuk, Guawahati, by NSS from 7th to 16th February, 2012.

10 NSS volunteers of the college participated in an **Adventure Camp** held in **Shimla** organized by the **Ministry of Sports and Youth Welfare, Govt. of India** from 8th-22nd February, 2012.

Five students, namely, Uzzal Pathak, Pompi Kalita, Ruby Saikia, Mira Roy and Kul Bahadur Neor along with College Yoga Cell head, Mrs. Nazneen Ara Rahman, Asstt. Prof.,deptt. of History, participated in a **Yoga Camp** organized by Vyakti Vikash Kendra, India at Judges Field, Guwahati on 7.4.2012.

Besides, students of the college have exhibited their talents in several competitions organized by different institutions in the fields of sports, cultural and other co curricular activities. (Details are stated in item no. 34)

c. **Social Development**

Extension Education Cell of Dispur college headed by Dr. Sumitra Choudhury, organized a environment **awareness programme** among the school children and teachers at **Udayachal High School** on 09.09. 2011. Besides, the students of Dispur College take part in awareness programmes organized by several peer groups/institutions for social causes like creating Aids awareness, anti-smoking campaign, anti-ragging rally, etc.

d. **Environmental Development**

The college always maintains a students' friendly environment .The campus has been made **cigarette and gutka free zone** by strict notices to maintain a healthy environment. The college has an **anti-ragging cell** and a grievance redressal cell headed by Mr. Ratul Borah and Dr. Pranita Sarma respectively to look into the related issues.

The **Disaster Management Cell** of the college organizes various workshops, seminars, awareness camps for the benefit of the students and neighboring areas

under the trained faculty members of the teaching staff, viz., Mr. Sashi M. Das and Mr. Himangshu Kalita.

An awareness programme on fire-disaster management was organized in the college campus by the college NCC unit. The people of **State Fire-Service** elaborated the situation that could be happened due to fire and explained about the “do and do not” in such situations. A **mock rescue programme** has also been displayed by them.

A **Sensitisation Programme** on awareness on Disaster Management has been organised on 30.5.2012 at the college premises. This was organized by the 48 Assam Naval Unit of Dispur College NCC and the Disaster Management Cell. Mrs. **Nandita Hazarika, Deputy Secretary and State Project Officer of Disaster Management Authority** attended the programme as resource person.

The college has a **Nature Club** headed by Mrs. Anuradha Boruah Saikia. The club organized a **flower & vegetable show & competition** for the students and teachers of the college on 11.02.2012. A total number of 288 entries were recorded. Dr. T.Hussain, Deputy Director, Directorate of Horticulture, Mr. Anil Sarma, Inspector, Directorate of Horticulture, Mrs. Usha Sarma, proprietor of Bulan Nursery, Mrs. Meghali R. Deka, Lecturer, Guwahati College of Architecture were the judges for the competition.

On the occasion of **World Environment Day**, the nature club undertook the task of clearing college campus on 5th June, 2012. Again, the green practice of carrying ones own shopping bags and saying “no” to polythene was advocated by the club members by putting up posters in the college notice boards. It also requested the teachers to use reusable cups/glasses for their beverage consumption.

Students TDC 2nd year (Arts & Commerce) accompanied by the teachers concern visited several spots for their project work under the subject Environmental Studies and prepared report on that.

e. Infrastructure and Physical Development

The foundation stone of the College **Girls’ Hostel** was laid on 29.06.2012. The occasion was graced by the presence of honourable minister of Social Welfare, Govt. of Assam, and local MLA Sri Akan Borah, Commissioner, Higher Education Sri H.K.Sarma, IAS, and Director, Higher Education, Sri P.G.Jidung. The project will be implemented with the financial **grant of UGC**.

Considering the future expansion and sub-hill area location of the college, **contour mapping and soil testing** has been done by professional agencies, so that the future safety can be assured.

The campus had already been made **WiFi** enabled from the last session.

The work of installing a **High Powered Electric Transformer** to cater to present and future infrastructure and physical development has been started.

f. Organization and Management

The college is under the Provincialisation Rule of the Govt. of Assam. The college management runs **on the principles of transparency and participation**. The college has a **Governing Body constituted and approved by the govt. of Assam** to look after several developmental matters of the college. The Governing body is constituted in the following manner:

1. President: nominated by the Directorate of Higher Education
2. Secretary: Principal of the College
3. Vice- principal of the college
4. Two (2) members from the Gauhati University, nominated by the DHE
5. Three (3) Guardian Members
6. Two (2) Teachers' representatives
7. One(1) Non-teaching staff representative.

The college issues **Prospectus** every year where internal rules and regulations along with the **academic calendar** are published for the benefit of the students.

The office runs by a **fully computer literate staff**, and provision remains Open for them to upgrade their skills, in the computer centre of the college.

The accounts of 2010-2011 has shown no anomaly and has been cleared by the **Audit Report**.

Staff Welfare Schemes including salary advance during its non-receipt from the State Government, and advancement of loans to employees, are still being continued.

The college has already opened a **Right to Information (RTI) Cell** which is headed by Mr. Khagen Ch. Boro, a senior faculty of the college.

The **College Students' Union, the general body of the students of the college**, provides cooperation in maintaining cordial relationship between the management and students. The union endeavors to foster and promote fraternity, mutual understanding and a sense of responsibility among the students.

g. Economic Development

The practice of use of cheques has been continued, as before. This has brought about efficiency in the use of funds.

To generate additional funds, the college has continued the system of letting out its premises on Sundays and holidays for examinations by various govt., semi govt. and private organizations such as Railways, P & T., Insurance Companies, etc., besides entrance tests for Medical and Engineering College.

All financial transactions regarding BBA and BCA have been done through the IDBI Bank. The practice has been started from the academic year 2010-11.

2. New academic programmes initiated

Dispur College has already been granted permission as an accredited study centre of IDOL from the session 2009-10. The courses offered are MCA, MCA-Lateral Entry, M. Sc. (IT), PGDCA, BCA, B.Sc.(IT), CCA.

The college is one of the premier setup in North East India to receive UGC (Xth Plan) sanction under Gauhati University affiliated career/ job oriented certificate /diploma/ advance diploma courses. Accordingly, **Diploma in Child Education** and **Certificate in Entrepreneurship Development** courses were started in the college as **add on courses**.

Two new ambitious **career oriented programmes- BBA and BCA**, had already been introduced in this session-2007-2008. Both the departments maintain a library with a good collection of books. The departments give special emphasis on uplifting the communication skills of the students.

Krishna Kanta Handique State Open University has recognised the college as its study centre as well as Examination Centre from 2009.

THE ASSAM STATE OPEN SCHOOLING (ASOS) has been started in Dispur College from September, 2009 with Mr. Himangshu Kalita as Coordinator. The main objective of ASOS is to provide education of higher secondary level to all with special preference to girls and women, rural and working men and women, SC, ST and other disadvantage groups, who could not continue their formal system.

3. Innovations in Curricular Design and Transactions

The College follows the curriculum designed and formulated by the Gauhati University as other affiliated colleges under Gauhati University. However, certain faculty members of the college were appointed as members of the Undergraduates Course Committees (UGCCS) of Gauhati University. Dr. Sumitra Choudhury, HOD, Philosophy, Dr. Rani Mudiar Deka, HOD, Economics, Dr. Jyotish Goswami, HOD, Accountancy, Mrs. Mausumi Devi, Asstt. Prof., Management represented the college to UGCCS of respective department in GU.

4. Interdisciplinary programmes started

The college has yet to find out scopes for any interdisciplinary programme .

5. Examination reforms implemented

The examinations of the college are conducted as per the rules and guidelines framed by the Gauhati University. From this session, the Gauhati University has initiated the semester system at undergraduate level. Accordingly, reforms occurred in the examination system too. Instead of three years annual final examinations now students are to appear for six-monthly semester examination. In each semester, they have to sit in two sessional examinations. 1/5th of the marks are allotted from sessional examinations.

6. Candidates qualified NET / SLET

Ms. Debasmita Chakraborty, Asstt. Prof.(Contractual), Political Science, cleared net in 2012.

7. Initiative towards Faculty Development Programme

Faculty members deputed to undergo several development programmes such as refresher course/ orientation course/ diploma course/ certificate course /workshop/ seminar etc. Some of the instances are given below:

Dr. Babi Baruah, Dr. Joyjyoti Goswami, Dr. Rani Mudiari Deka, Dr. Sunita Agarwalla, Mrs. Jabin Akbar, Mr. Khagen Chandra Boro, Mr. Sashi Mohan Das attended a state level workshop on “**Restructuring Undergraduate Curriculum**” organized by ACTA on Dec., 2012.

Sanjib Sarma, Asstt. Prof., English participated in the **UGC sponsored “Workshop on Career Counseling”** organized by Career Counseling and Placement Cell of Arya Vidyapeeth College from 28th to 30th May, 2012.

Himangshu Kalita, Asstt. Prof., Economics, participated in a National Conference for **Youth Directors** from 21 to 22 Nov., 2011 organised by Rajiv Gandhi National Institute of Youth Development & DonBosco Institute, Guwahati.

Kuladhar Patowary, Asstt. Prof., Deptt. of Accountancy, completed one week **training course** on preparation of **college disaster management plan** from 30th April to 5th May, 2012 organised by Centre for Natural Disaster management, Assam at AASC.

8. Total number of seminars / workshops / Departmental seminars conducted

The **Debate and Symposium section** of the college organized an **All Guwahati Quiz Competition** for the college students on 16.09.2011. Mr. Ranjan Baruah was invited as the quiz master while almost all the colleges of the city joined in the competition. Mr. C.M.Sarma, president, Dispur College Governing Body inaugurated the competition.

The **SC/ST and Minority Development Cell** of the college headed by Mrs. Dharitri Thakuria, organized a workshop on “**Communication Skill**” on 28.11.2011. Mrs. Zinnat Atifa Massod, Journalist & Counselor was invited to deliver the lecture.

The **department of Economics** invited Mr. Rabendra Kr.Das, IAS, Director, Census, Assam Chapter, to deliver lecture on “**CENSUS OF INDIA-2011**” on 24.10.2011.

The **department of English** organized a lecture on 7th September, 2011 on “**Modernism and Post Modernism**”. The lecture was delivered by Dr. Govinda Prasad Sarma, eminent Scholar and former Dean, Faculty of Arts, Gauhati University.

Education department organized a guest lecture programme on 22nd September, 2011 on the topic: **Behavioral Problems amongst adolescent**. Dr.Nimi Borgohain, psychological consultant, GNRC, delivered the lecture.

The **department of Assamese** invited Dr. Ramesh Pathak, Scholar, writer and ex-prof. of Cotton College to deliver a lecture on Assamese Language on 29.9.2011.

Philosophy department organized a **workshop on “Mental Health and Youth”** on 2nd September, 2011. Dr. Mala Chaliha Talukdar, Prof. Regional College of Nursing was acted as the resource person.

A **workshop on Banking and Insurance** organized by the Commerce department in **collaboration with the Institute of Finance and Computer Accounting** on 8th August, 2011.

B.B.A. and B.C.A. department of the college organized a lecture on “**IT sector and Assam**” on 28.4.2012. Dr. Gauranga Kr. Sarma, faculty, Assam Institute of Management, Guwahati, delivered the lecture.

Like earlier sessions all the departments of the college hold **class seminars** every year for TDC 1st, 2nd and 3rd year. Hence, the total number of departmental seminar held during this session is 24. Besides, group discussions are also held among the Major students.

9. Research Projects

a. Newly Implemented Ph.D Research

1. Mrs. Manalisa Bhattacharyya(Economics, Commerce Stream), Registered in GU
2. Mrs Malabika Bhattacharyya (Commerce-Assamese) in final stage.
3. Ajit Prasad Sarma (Commerce, Assamese), Final Registration.
4. Tribeni Borkotoky (Commerce, Management) Course Work Completed.
5. Kumud Nath (Commerce, Mathematics) ,Final Registration.
6. Sanjeeb Sarma(Commerce, English) In Progress.
7. Ajoy Deka (Commerce, Accountancy) in progress.
8. Mathur Barman (Commerce,CAES) in progress.
9. Prasenjit Bujar Baruah (Economics) Course Work Completed.
- 10 Himangshu Kalita(Commerce, Economics) in Progress.
11. Maushumi Devi (Commerce, Company Law) Course work completed.

10. Patents Generated, if any:

Nil.

11. New Collaborative Research Projects:

Nil.

12. Research Grants Received From Various Agencies:

Nil.

13. Details of Research Scholars:

- a. Maushumi Devi, Deptt. of Management
Topic: Managerial and Economic Aspect of Mobile Theatre Establishments in Assam.
Guide: Dr. Nayan Baruah, Prof., Commerce
Gauhati University.
* Course Work Examination Cleared.
- b. Ajit Prasad Sarma, Deptt. Of Assamese
Topic: Kaviraja Chakraborty. Life and His Works.
Guide: Dr. Nabin Chandra sarma, Rtd. HOD, Folklore Research Deptt.
Gauhati University.
*Final Registration done.
- c. Sanjib Sarma, Dept. of English
Topic: East West Interface: John Keats and Indian Thought.
Guide: Dr. U. Sewa, NEHU, Shillong.
* In Final Stage.
- d. Malabika Bhattacharrya, Deptt. Of Assamese
Topic: Folk Elements in Lakshminath BezBaruah's Works
Giude Dr. Bijoya Baruah
Gauhati University
* In Final stage.
- e. Tribeni Borkotoky, Deptt. Of Management
Topic: Consumer Preferences for retailing practice. A study in Guwahati City
Guide: Dr. Aparajita Borkakati
Gauhati University
* Course work completed.

- f. Kumud Nath, Deptt. Of Mathematics
Topic; Certain aspects of Spectra of Graphs
Giude Dr.T.K. Datta, Professor
Gauhati University
* Final Registration done.
- g. Ajoy Deka, deptt. Of Accountancy
Topic: An Evaluative Study of Swarna Jayanti Gram Swarojgar Yojana in Kamrup District (Rural Assam)
Guide: Dr. Padma Lochan Hazarika
Gauhati University
* In Progress
- h. Prasenjit Bujarbaruah, Deptt. of Economics
Topic: Financing Unorganised Enterprises in India with special Reference to Urban Unorganised Enterprises in Assam.
Giude: Dr. Madhurjjya Prasad Bezbaruah, Professor,
Gauhati University.
* Course work completed.
- i. Himangshu Kalita, Deptt. of Economics, Commerce Stream
Topic: Impact of MGNREGA on Rural Poor with Special Reference to Barpeta District.
Guide: Dr. Gopal Bordoloi, Rtd. Head, Deptt. Of Economics
Handique Girls' College under GU
* In Progress.
- k) Mathur Barman, asstt. Prof., Deptt. of Finance,
Topic: Distance Education as an Alternative of Conventional System of Education in Respect of Cost Effectiveness and Quality- a Case Study of ODL in the NE Region
Guide: Dr. Debabrata Das, HOD, MBA, Tezpur University.
* In Progress.
- j) Manalisa Bhattacharyya, Deptt. of Economics, Commerce Stream
Topic: Development of Information Technology in NE India-A Socio-economic perspective.
Guide: Dr. Chandrama Goswami, Associate Prof. Mangaldoi College under GU.
* Registered.

14. Citation Index of faculty members and impact factor:

Nil.

15. Honours / Awards to the faculty:

1. Dr. Nandini Baruah, Vice-Principal, HOD and Associate Prof., Deptt. of English –

a) was invited as Subject Expert to Handique Girls' College on 27.12.2011.

2. Ms. Jabin Akbar, Assistant Prof., deptt. of English,

a) was invited as Board Member in various SSC interviews at CRPF, Income Tax Department, All India Radio during the session 2011-12.

3. Dr. Joyjyoti Goswami, Asstt. Prof & HoD, Assamese,

- a) appointed by the Secondary Education Board, Assam, **for preparation of textbook.**
- b) appointed by the Assam Higher Secondary Education Council to **revise the text book of ASOS** on Assamese.
- c) Invited to act as observer of *Kabi-Sanmilon(conference of poets)* by the *Barsajai Sahitya Sabha*, a wing of *Asom Sahitya Sabha* on

4. Dr. Namita Deka, Associate Prof., Deptt. of Assamese,

- a) was selected as **member** of **TEXT BOOK DEVELOPMENT COMMITTEE** constituted by the Assam Higher Secondary education Council.
- b) was selected as **member** of the executive committee of “**ASOM PRAKASAN BHARATI**” (a wing of SISHU SIKSHA SAMITI).
- c) has been nominated as a **member of jury** of **SAHITYA ACADEMY, New Delhi.**
- d) nominated as Jury member of Prabina Saikia Memorial Award by the Trust.
- e) invited to take part in a Radio Talk on Gandhiji on 2.10.2011.
- f) invited to deliver lecture in a conference of poem organized by Akhil Bharatiya Sahitya Parishad at Guwahati on 10.7.2011.
- g) was invited as appointed **speaker** in the anniversary celebration of Poet Raghunath Chaudhary on 18.11.2011.
- h) was invited to participate in various programmes by the TV News Channel News Time Assam.

5. Dr. Sumitra Choudhury, Associate Prof.,HOD, Philosophy,

- a) was appointed as Subject Expert at Beltola College in 2011.

6. Dr. Babi Baruah, Asstt. Prof.,HOD, Education,

- a) appointed as **member of Governing Body of Sankardev Sishu Niketon** under Vidya Bharti, Assam Sishu Samiti in Jan, 2011.
- b) appointed as member of Bidyat Parishad , Assam Sishu Siksha Committee, Vidya Bharati, Assam.
- c) Invited to deliver talk on “Vivekananda’s attitude towards women” on 23.3.2013 at Sualkuchi Higher secondary School.
- d) invited as Subject Expert to Beltola College in 2011.

7. Dr. Sunita Agarwala, Associate Prof., Dept of Education,

- a) was invited as **Resource person** at NIPCCD to take a session on Life skills at a TOT for AWCCS/MLWS on 24.08.11.
- b) was invited as **Resource person** at a seminar organized by Dimoria Examination Board to deliver lecture on QUESTION PAPER SETTING on 10.09.11.
- c) was appointed as **Guest Faculty** for M.Ed. class at National Institute for Teacher Education for the session 2011-12.
- d) was invited **to deliver Motivational Talk** on “ An Ideal Teacher “ at Cambridge Public School, Guwahati on 23.01.12.

e) invited as **Resource person** to take 8 sessions on “Life Skill Development” organized by the Rajiv Gandhi National Institute of Youth Development at Don Bosco Institute, Guwahati from 25.03.12 to 27.03.12.

f) invited to **deliver talk** on “Individual Transformation –key to nation’s transformation” for MBA students of Girijananda Institute of Management & Technology, Guwahati.

g) invited to **deliver talk** on ‘Status of Women- Change in Mindset’ on the occasion of International Women’s Day, 2013.

h) invited as **Chief guest** at Foundtion Day of Prachya Bharti College, Guwahati on 12.5.2013.

i) invited to **chair** a session at a **National Seminar on Good Practices in Education for Sustainable Development**” organized by Sonapur College on 26.6.2013.

8. Dr. Rani Mudiar Deka, Associate Prof, HOD, Economics,

a) was appointed as **Member of Gauhati University’s Undergraduate Course Committee on Syllabus**, for the Department of Economics.

b) was deputed on **Govt. of India** duty to act as External for assessment of Panchayats for incentive award to be given by the government through **SIRD** from 21.01.12 to 24.01.12.

d) was invited to participate in phone-in programme at **AIR, Guwahati** for answering HS final year students.

e) was invited by the **All India Radio, Guwahati**, for Radio discussion on **General Budget** on 16.03.2012.

f) invited to act as **Resource person** in an **Orientation Programme** organized by the Assam Higher Secondary Council for the HS teachers at Rangia Higher Secondary School on 16.12.2011.

9. Mrs Anuradha Boruah Saikia, associate Prof., Deptt. of Economics

a) invited for paper presentation at an **International Conference (ICSS)** held in **Izmir, Turkey**. The title of the paper was “Some aspects of Entrepreneurship Scenario in Commonwealth Countries”.

9. Khagen Ch. Boro, Assistt. Prof.& HOD, Political Science,

a) appointed as **Treasurer**, Kamrup Metro Zone, **Assam College Teachers’ Association** for the years 2011-12 and 2012-13.

b) was deputed on **Govt. of India** duty to act as External for assessment of Panchayats for incentive award to be given by the government through **SIRD** from 21.01.12 to 24.01.12.

10. Minu Devi, Librarian,

a) was selected as **Vice-President of All Assam College Library Association** in 2010 for two years

11. Dr. Jyotish Goswami, Asstt. Prof. & HOD, Accountancy,

a) appointed as **member of syllabus Committee** by the Assam Higher Secondary Education Council.

b) appointed as member of syllabus committee of GU for under graduate course of Commerce.

12. Dr. Monalisa Choudhury, faculty, Commerce

a) was **nominated** to the **Assam Branch of National Women Commission** by the **Govt. of Assam** for a term of 3 years.

13. Dr. Pranita Sarma, Associate Professor, Deptt. of Philosophy,

a) **invited to** take part in a Radio Discussion by the All India Radio, Guwahati, on Gandhiji's concept of Satyagraha, Sarvodaya, Religion for the Community Radio Service of K.K.Hanique State University's Community Radio-Service.

14. Mrs. Indrani Choudhury Mahanta, Associate Prof., Political Science,

a) was deputed on **Govt. of India** duty to act as External for assessment of Panchayats for incentive award to be given by the government through **SIRD** from 21.01.12 to 24.01.12.

15. Dr. Ajoy Mitra, Asstt. Prof., Deptt. of Finance,

a) appointed **nodal officer** of Dispur College for **All India Survey on Higher Education** launched **MHRD, GOI, since 2010.**

b) elected as **Executive member of "Faculty of Commerce"**, GU, for 3 years from 2012.

16. Internal Resource Generated

Resource has been generated from students' tuition fees. Besides, additional funds are also collected by letting out of college premises for holding conferences / workshops by outside agencies and public examinations conducted by UPSC, APSC, Competitive Examinations of RBI, State Bank of India, Railways Recruitment Board, etc.

Resources generated internally to run the self sustained courses, viz., BBA and BCA.

17. Details of departments getting SAP, COSIST / DST, FIST etc. assistance / recognition

Nil.

18. Community Services

Teachers, students and non teaching staffs of the college are involved in various kinds of activities either in group or individually related to community services.

The members of the **Welfare Society** of the college visited **DESTINATION**, a shelter home for **mentally challenged children** in Kahilipara on 16.6.2012 and distributed clothes, food articles and grocery items.

The welfare society also donated a sum of Rs. 3600.00 to Jagbir Singh, sweeper of the college at the sudden demise of his son.

Cleanliness drives in the college campus and its neighborhood is undertaken every year as a routine feature.

Annual collection of funds cloths and foodstuff for the flood affected victims.

Toys, sweets and cloths distributed in orphanages on the occasion of Children's Day.

The students under the NSS and NCC wings of the college carried out a tree plantation drive in the neighborhood of the college.

Dr. Sunita Agarwalla, delivered a lecture on "Tips for achieving Success" for an NGO named GLEAM. She also delivered a talk on "Prevention of crime against women" for NEGSA, an organisation of NE girls.

Mr. Himangshu Kalita appointed as resource person for **financial awareness** that to be carried out among the masses by the **SEBI (SEBI.RP.E/Asm/23)**. He also organized Red Ribbon Club at Dispur College for making awareness about blood donation and dreadfulness of aids among the students and society.

NSS volunteers of the college **organized an eye camp** in association with **Lions Eye Hospital** at Basistha on 9.12.2011. 10 people were operated free of cost.

19. Teachers and Officers newly recruited

Mr. Pankaj Kathar associate Prof. recruited in the department of **History** on 1.2.2012 to fill up the vacant post.

The services of **Mrs. Karabi Das (History Department)**, **Mr. Ajit Prasad Sarma** (Assamese-Commerce) and **Mr. Kuldhar Patowary (Accountancy)** have been upgraded from Part- timer to Non-Sanctioned.

20. Teaching and non-teaching staff ratio

1:0.57

21. Improvement in the library services

The College library is fully computerized and 24hr. internet facility is available. At an average 200 students attend the library daily. Number of books has been increased. WIFI broadband facility is available for the students and teachers. INFLIBNET facility has also been incorporated in the library so that teachers and students can avail the services of e-journals and others by using their email- ID.

CCTV has been installed at entrance and reading room of the library which helps in monitoring and makes activities more transparent.

22. No. of books and journals subscribed and their value is given below.

a) Books (2011-12)

1) Books - 971

2) Journals	-	20
3) Magazine	-	10
4) Yoga Cell book-		01
5) News paper	-	07
6) Weekly paper	-	02

Total No. of Books = 14097+971=15068

Cost of Books & journals = Rs. 1.5 lakh (approx.)

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback

Students feed backs are taken from the 3rd year students. Prescribed forms are given to the students explaining several aspects of teaching and guidance. The completed feedback forms are outsourced for analyzing. This practice has been started from the last session. The results are reviewed by the IQAC and measures are taken accordingly.

24. Unit cost of education (2011-12)

With salary:	Rs 18218/-
Without salary:	Rs 3600/-

Unit cost Commerce Stream

With financial assistance	Rs. 5757/
Without financial assistance	Rs.4600/

25. Computerization of administration and the process of admissions and examination results, issue of certificate

The college has its own website, i.e. www.dispurcollege.org. where in formations regarding admission, subjects, syllabus, etc. are available.

The entire administration process is computerized in the college. Official tasks are also computerized.

The college conducts all examination under Gauhati University's rules and regulations.

The results, mark sheets and certificates are issued by Gauhati University.

26. Increase in the infrastructure facilities

The college did not have a permanent girls' hostel. The **foundation stone** of the **girls' hostel** has been laid on 29.06.2012. The project will be funded by the UGC. The furniture of the teachers' common room has been changed and refrigerators are installed.

The boundary wall was repaired and plastered. A security shed has been constructed for strong vigilance and one security person is appointed for the purpose.

The toilet facilities for the teachers were upgraded. The internet as well as the electricity facilities has also been improved.

27. Technology Upgradation

Punching machine has been installed for teaching and non-teaching staff's attendance as per guideline of **UGC** and the **State Government**. It is believed that this will not only help the management to monitor the teaching and non-teaching staff's attendance but will work as discipline maintainer too.

CCTV has been installed at several points of the college from this session to make the campus more secured. Dispur College is one of the few educational institutions to introduce such technology.

The college has already earned the reputation of being the 1st **WIFI enabled college** in the Gauhati University.

The **SOUL** computer package provided by **INFLIBENT** has already been introduced in the college library.

28. Computer and internet access and training to teachers and students

Internet facility is available in the college campus.

The library and office staff is fully computer trained.

The college IT centre is there to provide courses and other helps to the students and teachers.

29. Financial Aid to students

The college continues to provide **free admission to students who are holders of Star Marks, Distinction and Rank/Position in SEBA/AHSEC.**

Tuition fees for HS (Arts), Day Shift girl students are exempted.

The Dispur College Welfare Society provided financial help of Rs. 8000/ to Nipon Haloi, a political Science major student of the college, who secured 1st class and belongs to a poor family, to take admission in Gauhati University during the session 2012-13.

30. Activities and support from Alumni Association

A wall magazine named '**PRERONA**' is sponsored by the **Alumni Association** of the college. The students and teachers publish articles, write up, poems etc.

31. Activities and support from the Parent-Teacher Association

The college does not have a formal parent teacher association. But parents are called when necessary and personal counseling is provided to particular parents when necessity arose.

However, the College Governing Body has three **parents /guardians as members.**

32. Health Services

The college organizes health awareness programmes from time to time for the students. As a part of the awareness programmes, a street play organized by an NGO, namely, ARMS on **Eye Donation Awareness Programme** in the campus on 8.9.2011 under the patronage of National Programme for Control of Blindness, Kamrup Metro.

NSHM an institute of Media & Communication, Kolkata, organized a awareness programme “ **Youth for Social Change**” on issues related to the trafficking of women and children, drugs, AIDS on 27. 9.2011.

A **blood donation awareness** meet held on 10th August, 2011. More than 80 students participated in the programme. Dr. N.S. Tishya, Deputy Director, Blood Safety Division , Assam State Aids Control Society, delivered motivational lecture.

A **Blood Donation Camp** organized by the NCC unit and Red Ribbon Unit of the college on 24.9.2011. Altogether 21 students donated their blood to the GMCH Blood Bank.

The **Yoga Meditation Cell** of the college organized a-two-days **workshop** for the students on 11th & 12th January, 2012. the resource person for the workshop was Sri Anil Sarma, Yoga Therapist, Gauhati Medical College.

A **free Health Checkup Camp** has been organized by the Social Service Unit of the college in association with Committee on socio-economic and health development (**COSEHDA**) in the college campus **on** 23.1.2012. A total of 380 persons were examined in that camp. The camp was attended by and Dr. Hillol Sarkar, Dr. Joydeep Saikia, Dr. Sandeep Hanse.

33. Performance in sports activities

The college provides facilities to the students for games like cricket, football, volleyball, badminton and various outdoor and indoor games. Several groups of students have shown proficiency in various competitions organized by GU and other educational institutes. The college has gym for the students with different kinds of amenities for exercise.

The students show great enthusiasm in participating in all the fields. Major and minor games are held annually where the students show remarkable result.

34. Incentives to Outstanding Sports Personalities

The students of Dispur College who participate in various sporting events are already encouraged.

The college provides financial supports to the team or individual sports person to participate in inter college competition, youth festival which is held every year at Gauhati University and other sports events.

35. Student's achievements and awards

The students of Dispur College have been able to show good result in other disciplines besides academics.

Both the Arts and commerce stream of the college have been gradually improving and the results show an upward trend.

Arts Stream- the pass percentage of the stream for this session is 90% and five of them secured first class (two obtained distinction).

Commerce Stream- The pass percentage of the stream this session has been 98% and six of them have obtained **1st class**.

NIIT, Guwahati centre has organized Bhabishya Jyoti Scholarship Test in collaboration with the Career Counselling & Guidance Cell for the session 2011-12. Later on NIIT felicitated the students who secured the required percentage of marks in the test.

Barnali Patgiri, Nami Kalita and Dipika Haloi who had appeared in the examination of Career Oriented Programme of Child Education Nutrition Department **secured first and second position** respectively. The pass percentage of the course for the second batch is 100%.

In BCA, 100% passed out of which 20 gets 1st class. Two of them secured the 5th and 7th rank in the University. In BBA exam, 87% passed, out of which 14 secured 1st class capturing 2nd and 3rd ranks of the university.

In PGDCA, 66% students passed out successfully. Out of the 2 secured 1st class. Secure.

Achievements in other disciplines:

* **Dipankar Barman**, a TDC 3rd year student (Economics Major) won the following:

3rd prize in debate on the topic "Lokpal Bill- the only solution to end corruption in India" in the youth festival of Gauhati University held on 29th Sept., 2011.

1st prize in debate competition organized by and held at HUDCO Regional Office, Guwahati on 21.10.2011.

1st prize in all Guwahati annual paper presentation competition organized by the Women Forum, Gauhati Commerce College on Growing Trend Reflecting Social and Professional Needs in Assam.

* **Swaraj Das**, a TDC 3rd year student of the college won the **Champion Trophy** at a **music competition** “Sangitor Maharan” , **organized by News Live**, a local TV channel.

* Indranil Barman, Deepshikha Sarma and Darshana Bhuyan, TDC, 3rd year Students (English Major) participated in a **workshop on Translation** held at B.Baruah College, Gauhati, on 3.6.2011. They were guided by Dr. Manjaree Sharma, Associate Prof. and Jabin Akbar, Asstt. Prof., Dept. of English.

NCC cadets of the college joined in the **Annual Training Camp** held at General Head Quarter, 48 Assam Naval Unit, Panjabari. 4 cadets were selected for **Pre-Nausainik Camp** at **Vishakhapattanam**, and 7 cadets were selected for **Pre-RDC Camp**. 3 cadets joined in **RDC camp at New Delhi** from 1st Jan. to 29th Jan., 2012.

NSS volunteers of the college attended a rally organized by GNRC on the occasion of World stroke Day on 29.10.2011.

36. Activities of Guidance and Counseling Unit

Like earlier years, the career guidance and Counseling Cell of the college organizes and participates in various programmes held from time to time.

A seminar on Mock Interview skill by ICFAI University Group for the forthcoming ICFAI MBA entrance examination 2011 was conducted in the college on 3.9.2011. A training programme, namely, **BTET (Banking Training Entrance Test)** was conducted for the college students on 25.9.2011 in association with NIIT, Guwahati Centre.

Nearly 70 students of the college participated in a test conducted by **MINDQUEST**- a total hunt initiative to identify, assess and recognise scholars with exceptional mathematical or verbal abilities on 15th Nov., 2011 in association with **EDUCOMP RAFFLES EDUCATION CORPORATION**.

Pearson Publication conducted the **English proficiency test** for undergraduate student and awarded prize with certificate to ten best students of the college.

“**Spark Your Career**”- a quiz competition was organized on 21st Nov. by **Blackberry & NIIT** at Dispur College. Altogether 57 students participated in the programme.

A workshop on **Hardware & Networking** was held on 27.8.2011 by **Orion Edutech 150 9001:2008 certified Vocational Training Institute in India**, Guwahati Branch.

A **Motivation Lecture** delivered by Col. Pandey and Major Saurabh Mund of Army Recruiting Office, Narengi, Guwahati to enhance awareness amongst the young generation about army as a career option with better values on 12.08.2011.

37. Placement services provided to the students

The College is known as being a pioneer institute within Guwahati in holding Campus Recruitment Drives which started from 2010.

This year **WIPRO POOL CAMPUS RECRUITMENT** held on 25.05.2012. Two students got offer letter from Wipro.

The Career development and Placement Cell (CDPC) provides job assistance training courses in association with Dispur College. Training is provided for creating employable human resources for various industries.

38. Development programme for non-teaching staff

The entire non teaching staff is computer trained. The computer centre of the college provides the staff with training at regular intervals to upgrade their computer skills.

39. Healthy practices of the institution

The college has been continually striving to adopt certain measures as healthy practice. The steps adopted in earlier years in this regard have been continued. These include efforts to widen the mental horizons of students by organizing field works, educational tours, quiz, group discussions and class seminars, activities under **NCC and NSS**.

Educational excursions to places outside the state are also being held on a regular basis.

The Annual College Week Festival held from 19th to 24th January, 2012. The talents of the students are showcased in the various competitions held in the annual college week. This helps in fostering a team spirit among them.

The college publishes an **annual magazine**, “**ARUN**” and two wall magazines, namely, “**Prerona**” and “**Srishti**” serving as a platform to develop the literally, artistic and creative potentiality of the students. The **16th issue of ARUN** was released by Sri Kanak Sen Deka, Ex-President, *Asom Sahitya Sabha* and Editor, *Agradoot*, a local news paper on 24th January, 2012. This issue was edited by Ms. Pragna Chakraborty, a TDC Year student and supervised by Dr. Babi Baruah.

Freshers Social Programme for the academic session 2011-12 was held on 5th August, 2011 to welcome the new students formally. Mr. Khagen Gogoi, noted folk singer of the state, was the inaugurator of Cultural programme, while Prof. Taburam Taid, Ex- DHI was the Chief Guest in the open meeting.

The **13th volume** (Aug-Dec, 2011) and **14th volume** (Jan-July) of **Dispur College Bulletin(Bilingual)** have been released during the months of January, 2012 and August, 2012 respectively. Both the issues were edited by Dr. Namita Deka, associate Prof., Assamese deptt. and lay out, design and DTP were done by Kuldeep Kr. Medhi, Incharge, college IT center .

Departmental journals are published annually by different departments. This year, the 5th volume of “**DISPUR**”-the journal of **Assamese department** and the 5th

volume of “**SPECTRUM**” of the **Economics department** were released on **5.12.2011 and 8.12.2012** respectively .The deptt. of **Philosophy** has also brought out its departmental journal “**DARSHANANURAGI**”. The first issue was inaugurated on 16.12.2011 by Dr. Saurabh Pran Goswami, Head, deptt. of Philosophy, Gauhati University.

The college **STUDY CIRCLE** which has been reconstituted as per notice dated 7.6.2011 with Dr. Manjaree Sharma as convener, organized a talk and interaction programme on 9.9.2011. The talk was delivered on “**Acting, Art and Technique**” by **Mr. Baharul Islam, noted drama activist, an actor of national fame.**

“**Sristi**”, the wall magazine prepared by the student member of the study circle inaugurated for display on 9.9.2011.

Yoga teaching is another healthy practice which has been continued since last several years. The college has a Yoga cell for practicing yoga& meditation.

40. Linkages Developed with National / International academic / research bodies

Nil.

41. Any other relevant information the institution wishes to add.

As envisaged in the long term action plan of the college, both the administration and the faculty members are trying their best to keep up the standard and reputation of the institution. The endeavor of the institution as a whole and some of the faculty members in particular in this regard is worth mentioning.

a) The **IQAC of the college has been reconstituted** with a little change as laid below:

Chairperson:	Dr. Amar Saikia, Principal
Co-ordinator:	Dr. Rani Mudiari Deka, Associate Professor
Member, Management:	Dr. Nandini Barooah, Vice-Principal
Members, Teachers:	Dr. Joyjyoti Goswami, Associate. Professor
	Mrs. Jabin Akbor, Asstt. Professor
	Mrs. Anuradha Baruah Saikia, Associate Professor
	Dr. Jyotish Goswami, Asstt. Professor
	Dr. Manalisha Choudhury, Asstt. Professor
	Dr. Sunita Agarwalla, Associate Professor
	Mr. Kuldeep Kr.Medhi, In-Charge, IT centre
Member, Local Society:	Mr. Haren Boro,

b) The college continues to offer the following **prizes and medals to meritorious students as an incentive:**

- i) Cash prize of Rs. 1000/ each awarded to the students securing highest marks (minimum 60%) in the Degree examination (Arts & Commerce).
- ii) Cash prize of Rs. 1000/ each is awarded to the students securing highest marks (not less than 55%) in each major subject in the Degree examination (Arts & Commerce).

iii) Certificate of Merits is awarded to every student securing 60% or more marks in TDC Part 3 examination (Arts and Commerce).

c) The College celebrates its **Foundation Day on 28th August** every year. This year Dr. Dinesh Chandra Goswami, renowned scientist and writer delivered the foundation day lecture.

d) Dr. Sunita Agarwalla, Associate Prof., Deptt. Of Education,

a) **authored 2 reference books** for **B.Ed course** of Gauhati University

1. Psychological Foundations of Education, **ISBN-81-89872-49-6.**

2. Mental Hygiene **ISBN-81-89872-03-6.**

b) **authored 1 reference book for B.A.semester Major & General Courses-**

Development of Education in India, **ISBN -81-89872-22-1.**

e) Dr. Sumitra Choudhury, HOD, Philosophy,

a) authored a reference book for B.A. 1st and 2nd semester of Gauhati University on “Epistemology and Metaphysics” , released on August, 2011, **ISBN 978-81-921288-8-7.** She also authored another reference book on “Indian Philosophy” for 3rd and 4th semester(Major and General), released on July, 2012, **ISBN 978-93-81850-13-8.**

f) Dr. Mamani Kalita, Asstt. Prof., Philosophy,

a) authored a reference book on ‘ Epistemology and Metaphysics” released on 978-81-921288-8-7 for B.A. 1st and 2nd semester. She also authored another reference book on “Indian Philosophy” for 3rd and 4th semester(Major and General), released on July, 2012, **ISBN 978-93-81850-13-8.**

g) Dr. Bhaswati Baruah Das, asstt.Prof, Education Deptt.,

a) authored a reference book for BA, 3rd Semester on “ Emerging Issues in education”

h) Dr. Jyotish Goswami, asstt. Prof., Accountancy,

a) **Guest Editor** of an “International journal of Computer Application in Engineering Sciences”.

(Special issue on Basic, applied and social science in July, 2012, ISSN no. 2231-4946)

b) authored jointly a **reference book** “ Financial Accounting” for 1st Semester GU, released on July, 2011.

c) **guiding two scholars**, Ms Kastury Borah and Ms. Rinku Agarwall, both working as asstt. Prof.,NEF Law College, for Ph.D from Sinhania University, Rajasthan.

i) Dr. Namita Deka , associate Prof., Deptt. of Assamese, authored a book on assamese literature named, “Sahitya: Ritur para Jibanaloi”, released on 7.12.2011.

j) Dr. Ajoy Mitra, Asstt. Prof., Finance,

a) **Study material** prepared jointly with Mathur Barman, asstt. Prof., Finance, Dispur College for Open & Distance Learning , Tezpur University for PRD in Investment Management for 2011-12.

PART-C

Plans for the next year:

The IQAC prepares plans on the basis of the broader goals and objectives that the college has conceived for short term and long term (attached with the annexure). The college has a Governing Body which manages the college under the Provincialised Rule of the Government of Assam. Accordingly, allocation of funds and execution of plans are the responsibility of the college Governing Body. Therefore, detail plans with action taken strategies are approved and finalized at the meetings of the GB. However, the IQAC works in cooperation with the GB. It makes plan proposals from time to time that are tabulated in the GB. Thus, IQAC's plans for the next years are:

- a) To increase infrastructural facilities for expansion of opportunities both for the students and teachers.
- b) To start the construction work of girls' hostel building.
- c) To enhance technology so that college can increase its competence in this changing world of knowledge.
- d) To publish departmental annual journal at each and every department so that research activities can be fostered.
- e) To maintain discipline strictly as to prepare the students for a successful life in future.
- f) To increase the activity of career counseling cell for giving the students scope to explore future opportunities for a secured life.
- g) To involve the students in awareness programmes and other community services.
- h) To adopt motivational programmes for the students to prepare them to face competition in different fields.

The IQAC plans to call meeting at least once in a month to discuss several matters associated with qualitative development of the college and to prepare plan and programmes from time to time whenever and wherever necessary and place them in front of the college authority for taking proper action.

(Dr. Amar Saikia)
Principal
Dispur College
Guwahati – 6

(Dr.Rani Mudiari Deka)
Coordinator,IQAC
Dispur College
Guwahati-6

ANNEXURE

Our objectives and goals

In the context of today's fast changing global scenario the 21st century demands the production of quality human resources and relevant manpower. This in turn requires a re-orientation of education and educational programmes where in arises the need to go beyond knowledge based learning and to make it more relevant and purposeful to societies needs. Simultaneously, resources have to be mobilized to face the challenges of liberalization, privatization and globalization in order to survive in the 21st century reformation.

Keeping these facts in mind, Dispur College has formulated multiple objectives that touch every facet of the college. These objectives will help to create components of development in respect of academic, curricular, physical, economic, administrative and environmental aspects of the college. Taken compositely, these components should lead to all round quality enhancement of the institution.

Objectives have been classified as both short term and long term and the strategy formulated accordingly.

- **Academic development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To make education more learner-centric.	1	To combine conventional programmes with vocational self financing and professional courses in order to make academic activities more career and job oriented.
2	To motivate the students to be computer literate.	2	To teach and guide the young generation through modern techno curricular and extra curricular systems and thereby help to develop their personalities.
3	To provide the students career opportunities.		
4	Extend help to academically disadvantaged students and thereby minimize both the dropout rate and the rate of failure.		

5	To develop the academic status of all departments.		
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Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Inclusion of Library Classes in the regular class routine to foster the reading habit which will serve as a basis for research work later. Exercise for learning by doing will be continued. These will include field study / visits, report preparation there on, case studies, group discussion, seminar presentation, debate and practical training. Further, these will be included for evaluation. The internal assessment system will thus be extended to continuous students evaluation system.	1	To introduce new subjects.
2	Continuance of the courses through Dispur College IT Resource Center(DCITRC)	2	Introduce new technologies in teaching and learning like the use of audio-visual aids and computerization.
3	Campus interviews by different institutions to be organized through the Career Counseling Cell.		
4	As before tutorial classes to be held on a regular basis and remedial classes to be held on the basis of requirement.		
5	Departments have been asked to build up / upgrade their own departmental libraries. Undertaking of research projects will be made mandatory. Inter college activities relating to survey works / field works will be taken up. The college will conduct seminars, visiting lectures and workshops. To increase the competency of the faculties, self-appraisal and student feedback will be made compulsory.		

• **Co curricular advancement**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To continue the promotion of an ambience of creativity and innovations.	1	To create more avenues and to develop required infrastructure.
2	To undertake activities towards		

	personality development of the students.		
3	To make NCC and NSS more active in national participation		

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Departments will continue the practice of organizing educational tours, students exchange programmes and other cultural activities.	1	To compete and to ascertain more participation in national and international activities.
2	Continue the practice of students' participation in joint and inter-college (State / National level) curricular and co-curricular activities.		
3	To provide financial assistance to NCC and NSS cadets for participation in national events. Leave granted for such participation. Loss in studies compensated through special classes		

- **Social Development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To involve in social outreach programmes.	1	To strengthen the socio-economic bond.

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Programmes to be undertaken as a part of the normal college activities through the Extension Centre and Welfare Centre.	1	Departments will be asked to render extension services to society. Studies will be involved as a part of the learning process.
		2	Teacher, guardian and students meets will be organized.

- **Environmental development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
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1	Sensitizing the students on environmental issues.	1	To make nature and environmental education more result oriented.
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Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Continue the awareness programmes taken up. Inviting guest to deliver lectures on environment issues.	1	To build a recreation and environmental park in the college.
2	Continue the cleanliness drives in the neighbouring areas frequently by teachers and students.		

- **Structure and physical development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To strengthen the capacity of the library, class rooms, girls' common rooms, etc.	1	To strengthen the steps taken up for the up gradation of the physical facilities, the teaching learning facilities as well as library.
2	To strengthen the security of the college	2	To start a central computer facility in the college.

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Plans being taken up to start inter library borrowing. Installation of high-power transformer to enhance electrical capacity. Making the college Wi-Fi enabled.	1	Up gradation of the infrastructure as shown in the master plan.
2	Construction of the sentry post near the college entrance.		

- **Organization and management**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To decentralize power and responsibilities.	1	To achieve greater excellence in all aspects of organization and management in order to meet the challenges of the 21 st century.
2	To strengthen the various committees and cells.		
3	To impart professional development programme for non-teaching staff.		

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Academic power has been entrusted with the vice-principal.	1	To augment the administrative, academic and financial aspects by practical planning and policy making, development of infrastructure, by the settlement of grievances, proper recruitment and training, by promoting curricular and co curricular activities and programmes by generating resources and maintaining vigil on proper utilization of funds.
2	Conducting periodic assessments and monitoring for further development. Organization of committees to help in the management and the smooth conduct of entire activities of the college.	2	To enhance the social aspects by consolidating the established cordial relationship with the various stakeholders.
3	Office management training to be conducted regularly.	3	The institution will use management techniques and technologies as far as possible.
4	Specific duty allotment to fourth grade employees.	4	To increase the welfare schemes already being practiced by the institution for all its constituencies.

- **Economic development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Generate funds for the college.	1	To generate funds to meet the expenditure of the future.
2	Proper utilization of funds.	2	To manage the financial resources effectively so that the academic development of the 21 st century as well as the infrastructure growth of the institution can be maintained.

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Collect funds from Distance Learning courses, such as IGNOU, KKHSOU, IDOL, and ASOS .	1	To collect funds from UGC's development grant.
2	Collect funds through self-financing courses in computer education, BBA, BCA.	2	To collect fund from HS classes.
3	Collect funds by allowing outside	3	To collect funds from self financing

	agencies to conduct various examinations.		courses.
4	Proper auditing by recognized agency to ensure proper utilization of funds.		

- **Development of healthy institutional ambience**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To continue to inculcate civic responsibility among the students.	1	To become the flag bearer among all colleges in the field of green practices
2	To strengthen and increase the activities of the existing support services like welfare center, nature club, career counseling and guidance cell and Alumni Association.		
3	To impart value based education regularly.		
4	To strengthen discipline in the college campus.		

Strategies for implementation

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	The welfare center, nature club, the career counseling and guidance cell and the Alumni Association will be undertaking various activities for the coming sessions.	1	To look into the possibility of using solar power replacing conventional energy consumption needs of the college.
2	The wearing of uniform has been made compulsory for all students while attending college.		
3	Strict Regulation banning chewing of Ghutka in the college premises.		
4	Use of mobile phone by the students strictly prohibited.		