

**ANNUAL REPORT
OF
DISPUR COLLEGE
2010-11**

*PREPARED FOR
NATIONAL ASSESSMENT AD ACCREDITATION COUNCIL
BANGALORE*

**PREPARED BY
INTERNAL QUALITY ASSURANCE CELL
DISPUR COLLEGE, GUWAHATI-781006**

ANNUAL REPORT

PART A

1. Dispur college has been sparing no efforts to realize its aim of becoming a centre of all round development. The practice of enforcing minimum attendance of 75%, and the evaluation of students through Unit Tests which has reflected favourably in their academic performance and induced the students to go through their lessons on a regular basis will be continued. Library classes will be incorporated in the regular class routine to foster the reading habit among the students.

2. Encouragement to students to participate at state and national level sports and other co curricular activities in order to increase their level of confidence and develop leadership quality through NCC and NSS activities.

3. Emphasis will be continued on the compulsory project work for Environmental Studies, so as to equip the students to work on other projects in their future. With the present scenario of environmental degradation this is a significant step in instilling a sense of responsibility in making them conscientious citizens. Through the field work projects not only do they fulfill their academic requirements but also serve as a means of educating the population of the targeted area regarding environmental preservation.

4. Education to disadvantaged students will be provided through centres of distance learning in the college such as IDOL, IGNOU, ASOS, KKHSOU, etc.

5. In order to streamline the administrative and academic performance of the college power is to be decentralized.

6. New technology to be introduced and existing ones upgraded to provide a modern support system.

PART B

1. Activities reflecting the goals and objectives of the Institution

The goals and objectives of the institution have been divided into two categories- short term (3 years) and long term (10 years). The schedule has been submitted in the self-study report. As the targeted short term objectives have not been completely achieved it has been decided to work towards realizing those objectives along with some new ones. A copy is enclosed here as Annexure I for your ready reference.

The report given below illustrates the achievements under each category.

a. Academic Development

The results of the final examination exhibit a rising trend both in the arts and commerce streams. During the year 2010-11, 74% of the arts stream and 91% of the commerce stream were graduated with Major subjects from the Gauhati University. A few of them have secured first class in their respective subject. In the H.S. level too 79% students passed out from the college during 2010-11, which was 72 % in the last year, i.e. in 2009-10.

Dispur College Computer Society

The computer centre is doing well with good response gathered both from inside and outside the college. The performance of the centre is summed up below:

Enrolment and result for the session 2010-11

Total number of students Enrolled=160

Total number passed = 80

After completion of CCA(Certificate in Computer Application), Certificate in Tally, DTP, a few students were engaged in various Private & Public sector organization, i.e. Assam Secretariat, Social Welfare(as Junior Assistant, Clerk,), Tata Indicom, Aircel, reliance Customer Care, Pratiksha Hospital, Down Town Hospital, CA firm, Computer Institute, Printing Press, etc. as receptionist, DTP/Computer operator and faculty.

IDOL :

Institute of Distance and Open Learning(IDOL), Gauhati University which had tied up in the previous year with the college, has started its study and contact centre at Dispur College Computer Centre from March, 2010. The courses are: BCA/BSc.(IT), PGDCA/MCA/MSc.(IT), CCA, etc. The enrolment in various courses for the session 2010-11 is as follows:

| Course | Enrolment |
|------------|-----------|
| B. Sc (IT) | 2+1 |
| PGDCA | 23 |

| | |
|-----------|------|
| MCA | 3+1 |
| M.Sc.(IT) | 1 |
| MCA(L) | 17 |
| CCA | 16+1 |
| BCA | 13+2 |
| Total = | 80 |

LEARNER-CENTERED & OTHER ACTIVITIES:

Regular field studies, visit, report preparation and presentation, case studies, group discussion, seminars and debates are organized by the college, towards making education more learners centered and student friendly.

Remedial classes are conducted by all the departments in order to help the academically disadvantaged students and thereby minimize both the drop out rate and the rate of failure.

Library classes have also been incorporated in regular routine to develop a reading habit among the students.

b. Co-curricular Advancement

The college treats co-curricular activities as a very important part of academic life. It provides all possible facilities to the students in various fields of co curricular activities. The Annual college week festival is held at the end of the session every year where the students can show their talents and creativity in different competitions like sports, performing arts, crafts etc. It has been noticed that an increasing number of students are coming forward to participate in the events, which is an indication of their increased confidence levels.

Students of NSS wing participates in several activities both in and outside the college campus. The NCC Cadets of the College regularly participate in the camps organized at the National level and State level and the Republic Day Parade in Delhi every year.

Besides, students of the college have exhibited their talents in several competitions organized by different institutions in the fields of sports, cultural and other co curricular activities. (Details are stated in item no. 34)

c. Social Development

Students of Dispur College take part in awareness programmes organized by several peer groups/institutions for social causes like creating Aids awareness, anti-smoking campaign, anti-ragging rally, etc.

d. Environmental Development

The college always maintains a students' friendly environment. The campus has been made cigarette and gutka free zone by strict notices to maintain a healthy environment. The college has an anti-ragging cell and a grievance redressal cell to look into the related issues.

The **Disaster Management Cell** of the college organizes various workshops, seminars, awareness camps for the benefit of the students and neighboring areas under the trained faculty members of the teaching staff, viz., Mr. Sashi M. Das and Mr. Himangshu Kalita.

Students of the college organized a **tree plantation programme** on the occasion of world Environment Day on 5th June, 2011. They also organized a **cleaning programme** in the college campus.

A group of TDC 2nd year students accompanied by the teachers concern visited several spots for their project work under the subject Environmental Studies and prepared report on that.

e. Infrastructure and Physical Development

The campus had been made **WiFi** enabled from this session.

The boundary wall was repaired and plastered. The drainage and toilet facilities have also been improved.

Decision has been taken to install **High Powered Electric Transformer** to cater to present and future infrastructure and physical development.

f. Organization and Management

The college management runs **on the principles of transparency and participation**. The college has a **Governing Body** to look after several developmental matters of the college. The Governing body is constituted in the following manner:

1. President: nominated by the Directorate of Higher Education
2. Secretary: Principal of the College
3. Vice- principal of the college
4. Two (2) members from the Gauhati University, nominated by the DHE
5. Three (3) Guardian Members
6. Two (2) Teachers' representatives
7. One(1) Non-teaching staff representative.

The office runs by a **fully computer literate staff**, and provision remains Open for them to upgrade their skills, in the computer centre of the college.

The accounts of 2009-2010 has shown no anomaly and has been cleared by the **Audit Report**.

Staff Welfare Schemes including salary advance during its non-receipt from the State Government, and advancement of loans to employees, are still being continued.

The college has already open a **Right to Information (RTI) Cell** which is headed by Mr. Khagen Ch. Boro, a senior faculty of the college.

The **College Students' Union, the general body of the students of the college**, provides cooperation in maintaining cordial relationship between the management and students. The union endeavors to foster and promote fraternity, mutual understanding and a sense of responsibility among the students.

g. Economic Development

The practice of use of cheques has been continued, as before. This has brought about efficiency in the use of funds.

To generate additional funds, the college has continued the system of letting out its premises on Sundays and holidays for examinations by various govt., semi govt. and private organizations such as Railways, P & T., Insurance Companies, etc., besides entrance tests for Medical and Engineering College.

All financial transactions regarding BBA and BCA has been done through the IDBI Bank. The practice has been started from the academic year 2010-11.

2. New academic programmes initiated

Dispur College has already been granted permission as an accredited study centre of IDOL from the session 2009-10. The courses offered are MCA, MCA-Lateral Entry, M.Sc(IT), PGDCA, BCA, BSc.(IT), CCA. The study centre provides the following facilities:

- * Installment facility
- * Regular Classes with theory & practical
- * Guest faculty from Universities & IT Sector
- * Study material
- * Job Assistance.

Two new ambitious **career oriented programmes- BBA and BCA**, had already been introduced in this session-2007-2008, as per the decision taken in the previous session, under the stewardship of the Principal, Dr Amar Saikia.

THE ASSAM STATE OPEN SCHOOLING (ASOS) has been started in Dispur College from September, 2009 with Mr. Himangshu Kalita as Coordinator. The enrolment to this course is 23. A number of 13 students appeared for the examination, out of which 11 were passed out.

3. Innovations in Curricular Design and Transactions

The College follows the curriculum designed and formulated by the Gauhati University as other affiliated colleges under Gauhati University. However, certain faculty members of the departments of Economics and Philosophy were appointed as members of the Undergraduates Course Committees (UGCCS) of Gauhati University.

4. Interdisciplinary programmes started

The college has not started any interdisciplinary programmes as yet.

5. Examination reforms implemented

The examinations of the college are conducted as per the rules and guidelines framed by the Gauhati University.

6. Candidates qualified NET / SLET

Nil

7. Total number of seminars / workshops / Departmental seminars conducted

The college organized a **UGC sponsored Sensitisation, Awareness and Motivation (SAM) Workshop** on Capacity Building of Women managers in Higher Education from January 21st to 25th, 2011 under the **Women Cell** of the college which was opened in the year 2009. A total no. of 25 college teachers from in and around Guwahati participated in the workshop. Prof. Nasreen Rustomfram, Faculty, Deptt. of Lifelong & Continuing Education, TISS, Mumbai was the Core Group Resource Person, while Dr. Archana Sharma, Prof, deptt. of Economics, GU and Director, WSRC, GU was the regional Coordinator for the workshop. 2 open sessions on a)Adolescents in India-Emerging Trends & Issues and b)Problems faced by women managers in the field of higher education were also organized along with the workshop. The sessions were chaired by Dr. Sangeeta Goswami, Counseling Psychologist, Dr. Sunita Seshadri, Academic Director, NIPCCD, Ms.Saradi Saikia, Inspector of Colleges, Govt. of Assam and Dr. Indira Bordoloi, Principal, Handique Girls College.

Prof. Binoy Goswami, Deptt. of Economics, Dibrugarh University was invited by the **department of Economics** to deliver a **guest lecture** on “ Macro Economic Policy: Making Sense of the various Schools of Thought in the Indian Context” on 11-10-2010.

Like earlier sessions all the departments of the college hold **class seminars** every year for TDC 1st, 2nd and 3rd year. Hence, the total number of departmental seminar held during this session is 24. Besides, group discussions are also held among the Major students.

8. Research Projects

a. Newly Implemented Ph.D Research

1. Mrs Malabika Bhattacharyya (Commerce-Assamese) in progress.
2. Ajit Prasad Sarma (Commerce, Assamese) Final Registration.
3. Tribeni Borkotoky (Commerce, Management) Course Work Completed.
4. Kumud Nath (Commerce, Mathematics) Final Registration.
5. Sanjeeb Sarma (Commerce, English) Final Registration.
6. Ajoy Deka (Commerce, Accountancy) Final Registration.
7. Mathur Barman (Commerce, CAES) in progress.
8. Prasenjit Bujar Baruah (Economics) Course Work Completed.
9. Himangshu Kalita(Commerce, Economics) Course work completed.
10. Maushumi Devi (Commerce, Company Law) Course work completed.

9.Patents Generated

Nil.

10.New Collaborative Research Projects

Nil.

11. Research Grants Received From Various Agencies

Nil.

12. Details of Research Scholars

a. Maushumi Devi, Deptt. of Management

Topic: Managerial and Economic Aspect of Mobile Theatre Establishments in Assam.

Guide: Dr. Nayan Baruah, Prof., Commerce
Gauhati University.

* In progress

b. Ajit Prasad Sarma, Deptt. Of Assamese

Topic: Kaviraja Chakraborty. Life and His Works.

Guide: Dr. Nabin Chandra sarma, Rtd. HOD, Folklore Research Deptt.
Gauhati University.

*Final Registration done.

- c. Sanjib Sarma, Dept. of English
 Topic: East West Interface: John Keats and Indian Thought.
 Guide: Dr. U. Sewa, NEHU, Shillong.
 * Final Registration done.
- d. Malabika Bhattacharria, Deptt. Of Assamese
 Topic: Folk Elements in Lakshminath BezBaruah's Works
 Giude Dr. Bijoya Baruah
 Gauhati University
 * In progress
- e. Tribeni Borkotoky, Deptt. Of Management
 Topic: Consumer Preferences for retailing practice. A study in Guwahati City
 Guide: Dr. Aparajita Borkakati
 Gauhati University
 * Course work completed.
- f. Kumud Nath, Deptt. Of Mathematics
 Topic; Certain aspects of Spectra of Graphs
 Giude Dr.T.K. Datta, Professor
 Gauhati University
 * Final Registration done.
- g. Ajoy Deka, deptt. Of Accountancy
 Topic: An Evaluative Study of Swarna Jayanti Gram Swarojgar Yojana in
 Kamrup District (Rural Assam)
 Guide: Dr. Padma Lochan Hazarika
 Gauhati University
 * Final Registration done.
- h. Prasenjit Bujarbaruah, Deptt. of Economics
 Topic: Financing Unorganised Enterprises in India with special Reference to
 Urban Unorganised Enterprises in Assam.
 Giude: Dr. Madhurjjya Prasad Bezbaruah, Professor,
 Gauhati University.
 * Course work completed.
- i. Himangshu Kalita, Deptt. of Economics, Commerce Stream
 Topic: Impact of MGNREGA on Rural Poor with Special
 Reference to Barpeta District.
 Guide: Dr. Gopal Bordoloi, Rtd. Head, Deptt. Of Economics
 Handique Girls' College.
 * Course work completed.

13. Citation Index of faculty members and impact factor

Nil.

14. Honours / Awards to the faculty

1. Dr. Nandini Baruah, Vice-Principal, HOD and Associate Prof., Deptt. of English –

a) was **felicited** by the All Assam Students' Union and All Guwahati Students' Union for her **contribution in the field of Table-Tennis and also for being the first woman player from Assam to represent India.**

b) represented Dispur College along with **Mrs. Anuradha Boruah Saikia**, Assistant Prof., Deptt. Of Economics, and **won the Ladies Singles and Mixed doubles trophies, in the All Guwahati College Teachers' Table Tennis Championship** organised by the Handique Girls' College.

2. Ms. Jabin Akbar, Assistant Prof., deptt. of English,

a) appointed as a **Subject Expert** by **Staff Selection Commission (GOI)** for the interview of ASI/AXI in CISF (Feb., 2011) and metrological asstt. for Consumer Affairs, New Delhi(Jan.,2011).

b) appointed as **subject expert by the Govt. of Assam** for the selection of subject teacher.

3. Dr. Joyjyoti Goswami, Asstt. Prof & HoD, Assamese,

a) selected as the **President of Assam College Teachers' Association, A Zone.**

b) appointed by the Secondary Education Board, Assam, **for preparation of textbook.**

c) appointed by the Assam Higher Secondary Education Council to **revise the text book of ASOS** on Assamese.

4. Dr. Namita Deka, Associate Prof., Deptt. of Assamese,

a) was selected as **member** of **TEXT BOOK DEVELOPMENT COMMITTEE** constituted by the Assam Higher Secondary education Council.

b) was selected as **member** of the executive committee of "**ASOM PRAKASAN BHARATI**" (a wing of SISHU SIKSHA SAMITI).

c) has been nominated as a **member of jury** of **SAHITYA ACADEMY, New Delhi.**

d) was invited as **Resource Person** in a workshop organized by the "Akhil Bharatiya Sahitya parishad" on Translation Literature held at Guwahati.

e) was invited as the **chief guest** at Silpi Dibash organized by Odalguri Sahitya Sabha in collaboration with Asom Sahitya Sabha.

f) was invited as appointed **speaker** in the inauguration of Anu Baruah's book at Guwahati Press Club.

g) was invited to participate in various programmes by the TV News Channel NEWS LIVE.

5. Dr. Sumitra Choudhury, Associate Prof.,HOD, Philosophy,

a) was appointed by the **Gauhati University** as **member of the Syllabus Committee on Semester System.**

b) was appointed as **subject expert** by the honourable V.C. of Gauhati University for the promotion of Associate professor in colleges.

6. Dr. Babi Baruah, Asstt. Prof.,HOD, Education,

a) appointed as **Subject Expert** by the Government of Assam(APSC) for the selection of HS teacher in 2010.

b) appointed as **member of Governing Body of Sankardev Sishu Niketon** under Vidya Bharti, Assam Sishu Samiti in Jan, 2011.

7. Dr. Sunita Agarwala, Associate Prof., Dept of Education,

a) was **invited to participate** in TOT (Training of Trainers) in Life Skill at Lucknow (UP) organized by the RGNIYD, Sriperumbudur under the **Ministry of Youth & Sports, GOI, from 25th to 29th April, 2011**

b) was as invited as **Resource Person** at Tinsukia College on Stress free living on 13-11-2010.

c) was **invited to transact Manual 5(Women& Research) at UGC sponsored workshop** on Capacity building of women managers in higher education at the following institutions:

i) Tinsukia College....12-11-2010.

ii) DK College, Mirza...24-12-2010

iii) Dispur College.....25-01-2011

iv) Women's College, Shillong....11-03-2011

v) WSRC, Dibrugarh University...18-03-2011

d) was invited as **Resource Person** by the **Community Radio Service of Krishnakanta Handique State Open University** to talk on the subject Education every alternate Wednesday w.e.f. March, 2011.

f) was invited by the Government of Assam as **subject Expert** for the selection of HS teachers in Dec., 2010.

g) was invited as **speaker** on Dealing with adolescents for parents at Cambridge public School, Guwahati.

h) **awarded Students' Favourite Teacher Award by ICA.**

i) appointed as **Mentor of a project under DST, GOVT. of INDIA**, done by Mr. Kuldeep Medhi, faculty member of Dispur College.

j) invited as **resource person** by the All Guwahati Students Association to take classes on personality development during its summer school during July, 2010.

h) invited as the **chief guest** at Beltola College at their Freashers' Social.

8. Dr. Rani Mudiari Deka, Associate Prof, HOD, Economics,

a) was appointed as **Member of Gauhati University's Undergraduate Course Committee on Syllabus**, for the Department of Economics.

b) was invited and acted as **Resource Person** at a **seminar on "Cooperatives' Contribution Towards Food Security"** organized by the **Institute of Cooperative Management, Guwahati, and Institute of National Council for Cooperative Training, New Delhi, Guwahati** on 20-11-2010.

d) was nominated as **External Expert Member of the Evaluation committee by the Prasar Bharati (DDK, Guwahati) for selection of proposals on socio-economic issues** for commissioned programme from 26-10-2010 to 29-10-2010.

e) was invited by the **All India Radio, Guwahati**, for Radio discussion on **General Budget**.

f) was invited to speak in a **panel discussion** on **"Asomor Arthanitit Sah Udyog"** at NE television.

g) was invited as **Judge** at the **B.K.Baruah memorial annual Inter Guwahati Debate Competition** organized by Gauhati Commerce College on 18.9.2010.

9. Khagen Ch. Boro, Assitt. Prof. & HOD, Political Science, appointed as **convener**, Option-holder Cell, **Assam College Teachers' Association**.

10. Minu Devi, Librarian, was selected as **Vice-President of All Assam College Library Association in 2010**.

11. Dr. Jyotish Goswami, Asstt. Prof. & HOD, Commerce,
a) appointed as **member of syllabus Committee** by the Assam Higher Secondary Education Council.

12. Dr. Monalisa Choudhury, faculty, Commerce was **nominated** to the **Assam Branch of National Women Commission** by the **Govt. of Assam** for a term of 3 years.

13. Kumar Kuldip Medhi, faculty, computer, won the "Assamese upcoming poet 2010" award given by "Idea Future Publication & Human Resource Development Centre" in January, 2011.

15. Internal Resource Generated

Resource has been generated from students' tuition fees and letting out of college premises for holding conferences / workshops by outside agencies and public examinations.

Resources generated internally to run the self sustained courses, viz., BBA and BCA.

16. Details of departments getting SAP, COSIST / DST, FIST etc. assistance / recognition

Nil.

17. Community Services

On 7th April, 2011, Dipankar Barman, TDC 2nd year student of Dispur College in association with Ravish Jain from IIT, Guwahati took lead in the "India Against Corruption Candle March" following the footsteps of Anna Hazare, who was on fast in Jantar Mantar, New Delhi.

Cleanliness drives in the college campus and its neighborhood is undertaken every year as a routine feature.

Annual collection of funds cloths and foodstuff for the flood affected victims.

Toys, sweets and cloths distributed in orphanages on the occasion of Children's Day.

The students of yoga cell extended their help as volunteers at 'Ashadeep', a mental health care unit.

The students under the NSS and NCC wings of the college carried out a tree plantation drive in the neighborhood of the college.

A number of students of the college offered services and supports to Special Olympics, Bharat during National Coaching Camp, Athletics from 3rd December to 7th December, 2010 held at Nehru Stadium, Guwahati.

18. Teachers and Officers newly recruited

Service of Mr. Brajen Sarma has been confirmed by the DHE, Assam.

19. Teaching and non-teaching staff ratio

Arts: 1.7: 1
Commerce: 6.5:1
BBA, BCA: 6:1

20. Improvement in the library services

Mrs. Minu Devi, Senior Librarian of the college was selected as Executive member of All Assam Library Association.

The library is fully computerized and 24hr. internet facility is available.

21. No. of books and journals subscribed and their value is given below.

a) Books (2010-11)

| | | |
|-----------------|---|-----|
| 1) Books | - | 272 |
| 2) Journals | - | 15 |
| 3) Magazine | - | 12 |
| 4) Yoga Cell | - | 1 |
| 5) News paper | - | 6 |
| 6) Weekly paper | - | 2 |

Total No of Books = $14097+272=14369$

Cost -Books & journals = Rs. 125787/

22. Courses in which student assessment of teachers is introduced and the action taken on student feedback

The Existing practice of filling up of three types of forms by the outgoing students is still being continued. The first one regarding the syllabus, the second on the performance and approachability of the teachers and third regarding then future course of action after leaving the institution.

The completed feedback forms are outsourced for analyzing. This practice has been started from this session. The results are reviewed by the IQAC and measures are taken accordingly.

23. Unit cost of education (2010-11)

| | |
|-----------------|------------|
| With salary: | Rs 18218/- |
| Without salary: | Rs 3600/- |

Unit cost Commerce Stream

| | |
|------------------------------|-----------|
| With financial assistance | Rs. 5757/ |
| Without financial assistance | Rs.4600/ |

24. Computerization of administration and the process of admissions and examination results, issue of certificate

The entire administration process is computerized in the college.

The college conducts all examination under Gauhati University's rules and regulations.

The results, mark sheets and certificates are issued by Gauhati University.

The college has its **own website, i.e. www.dispurcollege.org**, where all informations regarding admission, subjects, syllabus, etc. can be obtained.

25. Increase in the infrastructure facilities

The boundary wall was repaired and plastered.

The toilet facilities for the teachers were upgraded. The internet as well as the electricity facilities has also been improved.

26. Technology Upgradation

The administration process has already been fully computerized. Along with this the campus has been made **WIFI** enabled from this session.

The SOUL computer package provided by INFLIBENT has already been introduced in the college library.

27. Computer and internet access and training to teachers and students

Twenty four hour internet facility is available in the college.

The office staff is fully computer trained.

Training is also provided to the students and teachers at through most of the teachers are computer trained.

28. Financial Aid to students

The college provides **free admission to students who are holders of Star Marks, Distinction and Rank/Position in SEBA/AHSEC.**

Tuition fees for HS (Arts), Day Shift **girl students** are **exempted.**

29. Activities and support from Alumni Association

A yearly publication of a wall magazine named '**PRERONA**' is sponsored by the **Alumni Association** of the college. The students and teachers publish articles, write up, poems etc.

30. Activities and support from the Parent-Teacher Association

The college does not have a formal parent teacher association. But parents are called when necessary and personal counseling is provided to particular parents when necessity arose.

From this year the College Governing Body has initiated the inclusion of three **parents /guardians as members of the GB.**

31. Health Services

The college does not have any health care facility of its own but organizes health camps from time to time.

Two NSS volunteers along with the coordinator participate at two day long workshop on basic emergency care scheduled to take place on 11th and 12th May 2010 at the premises of NEMCARE Hospital, Bhangagarh, Guwahati, which was jointly organized by K. C. Das Commerce College and NEMCARE Hospital.

32. Performance in sports activities

The college holds the annual college week where competition in sports, performing arts, and crafts are held.

The students show great enthusiasm in participating in all the fields. Major and minor games are held annually where the students show remarkable result.

The **volleyball team** of the college **won Championship Trophy** in a tournament organized by the Gauhati Medical College as part of their Golden Jubilee Celebration.

The team also participated in inter college volleyball tournament organized by Odalguri College.

33. Incentives to Outstanding Sports Personalities

The students of Dispur College who participate in various sporting events are already encouraged.

The college provides financial supports to the team or individual sports person to participate in inter college competition, youth festival which is held every year at Gauhati University and other sports events.

34. Student's achievements and awards

The students of Dispur College have been able to show good result in other disciplines besides academics.

Both the Arts and commerce stream of the college have been gradually improving and the results show an upward trend.

Commerce Stream- The pass percentage of the stream this session has been 98% and a few of them have obtained **1st class**.

Shehnaz Parveen and Jumi Sarma who had appeared in the examination of Career Oriented Programme of Child Education Nutrition Department **secured first and second position** respectively. The pass percentage of the course for the second batch is 98%.

Four students, viz., Biswajit kalita, Md. Khursid Alam, Ullash Jyoti Bora and Mousumi Borkotoky **secured first division** in another career oriented programme "Entrepreneurship Development".

Achievements in other disciplines:

* **Dipankar Barman**, a TDC 2nd year student won the following;

1st prize in the Inter college annual paper presentation competition held at Gauhati Commerce College and organized by Gauhati Commerce College Women's Forum on 25.09.2010.

3rd prize in the inter College Essay competition organized by and held at HUDCO Regional Office, Guwahati on 25.10.2010.

Consolation prize in Inter College Speech Competition organized by and held at HUDCO Regional Office on 25.10.2010.

Won bronze medal in the inter college debate competition organized by the Gauhati University on the occasion of **Youth Festival**.

Babanita Das, a TDC 3rd year student participated in a music competition "SUR SANGAM" organized by DurDarshan PPC (NE) and secured ninth position. Two other students, viz., Biplab Sinha of TDC 2nd year and Dipali Sinha of HS 2nd year represented the college in another music competition of PPC(NE) called " College ki Awaz".

35. Activities of Guidance and Counseling Unit

The career guidance and Counseling Cell of the college organizes and participates in various programmes held from time to time.

A personality development and group discussion was held on 12.09.2009 at the college campus by Frank Finns Institute of Airhostess Training. The programme includes workshop to help the girl students to learn the art of presenting themselves in facing interviews, anchoring & hosting various functions. The workshop covers make up techniques, hair & skin care, manicure & pedicure and dress etiquettes. The workshop was conducted by Ms. Indrani Choudhury, Regional Manager, Frank Finn Institute of Airhostess Training peer team. All together 57 students took part in the workshop.

Ignited, a career planner academy of Guwahati conducted a programme on 07.11.2009 on the subject of In-depth Career Counseling, Precise Career Planning and Rigorous Career Training. All together 47 students took part in the programme.

36. Placement services provided to the students

Dispur College has started the exercise of holding Campus Recruitment Drives and in 2010, the following students have been recruited:

1. Nishanta Deka , BCA (recruited by Cognizent)
2. Prince Kakoti, BCA (do)
3. Suzuki Das, BCA (do)
4. Hriday Ranjan Sarma, BBA (do)
5. Anisha Saikia, BBA (Cognizent and Wipro)
6. Raj Sarma,BBA (Cognizent)

The Career development and Placement Cell (CDPC) provides job assistance training courses in association with Dispur College. Training is provided for creating employable human resource for various industries. Placement available in : Banking, IT, Sales & Marketing, Front office and Back office, BPO, etc. Selection through direct interview or campus interview at Dispur College, both for Guwahati as well as outside Assam.

37. Development programme for non-teaching staff

The entire non teaching staff is computer trained. The computer centre of the college provides the staff with training at regular intervals to upgrade their computer skills.

Mr. Biren Sarma, accountant, has undergone a training at the Gauhati University on Office Record Keeping.

38. Healthy practices of the institution

The college has been continually striving to adopt certain measures as healthy practice. The steps adopted in earlier years in this regard have been continued. These include efforts to widen the mental horizons of students by organizing field works, educational tours, quiz, group discussions and class seminars, activities under NCC and NSS.

Educational excursions to places outside the state are also being held on a regular basis.

The talents of the students are showcased in the various competitions held in the annual college week. This helps in fostering a team spirit among them. The academic progress of the students are assessed by the faculty members of respective departments, who meet from time to time for this purpose.

The college publishes an **annual magazine, "ARUN"** and two wall magazines, serving as a platform to develop the literary, artistic and creative potentiality of the students.

The 12th volume of **Dispur College Bulletin** has been released during the month of July, 2011.

Departmental journal publishes annually: **DISPUR** by the department of **Assamese** and **SPECTRUM** by the department of **Economics**.

Yoga teaching is another healthy practice which has been continued since last several years.

39. Linkages Developed with National / International academic / research bodies

Nil.

40. Any other relevant information the institution wishes to add.

As envisaged in the long term action plan of the college, both the administration and the faculty members are trying their best to keep up the standard and reputation of the institution. The endeavor of the institution as a whole and some of the faculty members in particular in this regard is worth mentioning.

a) **The IQAC of the college has been reconstituted** with the following members:

| | |
|------------------------|---|
| Chairperson: | Dr. Amar Saikia, Principal |
| Co-ordinator: | Dr. Rani Mudiari Deka, Associate Professor |
| Member, Management: | Dr. Nandini Barooah, Vice-Principal |
| Members, Teachers : | Dr. Joyjyoti Goswami, Asstt. Professor |
| | Mrs. Jabin Akbor, Asstt. Professor |
| | Mrs. Anuradha Baruah Saikia, Asstt. Professor |
| | Dr. Jyotish Goswami, Asstt. Professor |
| | Dr. Monalisa Choudhury, Asstt. Professor |
| | Mr. Laba Thakuria, Asstt. Professor |
| Member, Local Society: | Mr. Haren Boro, |

b) As incentive to students the college offers the following prizes and medals to meritorious students;

i) Cash prize of Rs. 1000/ each awarded to the students securing highest marks (minimum 60%) in the Degree examination (Arts & Commerce).

- ii) Cash prize of Rs. 1000/ each is awarded to the students securing highest marks (not less than 55%) in each major subject in the Degree examination(Arts & Commerce).
- iii) Certificate of Merits is awarded to every students securing 60% or more marks in TDC Part 3 examination (Arts and Commerce).

c) The College celebrates its **Foundation Day on 28th August** every year. This year **Deepak Goswami, Director, Regional Office, National Informatic Centre** delivered the foundation-day lecture.

d) A book titled **“Globalisation, Higher Education and Youth”** has been published by Eastern Book House on the basis of seminar papers organized by Dispur College in 2009. The book bears the **ISBN no. 978-93-80261-04-1** and edited by Dr. Nandini Barooah, Dr. Joyjyoti Goswami, Dr. Rani Mudiar Deka, Dr. Babi Baruah, Ms. Jabin Akbar, Dr. Sunita Agarwalla of Dispur College.

d)Dr. Sunita Agarwalla, Associate Prof., Deptt. Of Education,

- a) **guided** Aradhana Dutta for her **M.Phil desertation** of Assam Professional Academy,
- b) **authored 1 text book** (7th paper) on Education for **B.Ed courses** of Gauhati University,
- b) **authored 3 HS Text books** (2 in English 1 in Assamese) on Education (revised Syllabus) of Assam Higher Secondary Education Council,
- c) **assigned** by the **ASOS** to write 3 Modules of Study Materials on Education.

e) **Minu Devi, Librarian,**

- a) **authored** a novel “Joipurat Jorabarir Nachani”published by Chandra Prakash in 2010.
- b) **edited** a book “Durgeswar Barthakurar Rachanawali” published by Chandra Prakash in 2010.

f) **Kumar Kuldip Medhi**, Faculty, Computer Society, **published** a book “ Rode, Barushane, Batahot” in Dec., 2010.

(Amar Saikia)
Principal
Dispur College
Guwahati – 6

(Rani Mudiar Deka)
Coordinator,IQAC
Dispur College
Guwahati-6

ANNEXURE – I

Our objectives and goals

In the context of today's fast changing global scenario the 21st century demands the production of quality human resources and relevant manpower. This in turn requires a re-orientation of education and educational programmes where in arises the need to go beyond knowledge based learning and to make it more relevant and purposeful to societies needs. Simultaneously, resources have to be mobilized to face the challenges of liberalization, privatization and globalization in order to survive in the 21st century reformation.

Keeping these facts in mind, Dispur College has formulated multiple objectives that touch every facet of the college. These objectives will help to create components of development in respect of academic, curricular, physical, economic, administrative and environmental aspects of the college. Taken compositely, these components should lead to all round quality enhancement of the institution.

Objectives have been classified as both short term and long term and the strategy formulated accordingly.

- Academic development

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|--|------------------------------|---|
| 1 | To make education more learner-centric. | 1 | To combine conventional programmes with vocational self financing and professional courses in order to make academic activities more career and job oriented. |
| 2 | To motivate the students to be computer literate. | 2 | To teach and guide the young generation through modern techno curricular and extra curricular systems and thereby help to develop their personalities. |
| 3 | To provide the students career opportunities. | | |
| 4 | Extend help to academically disadvantaged students and thereby | | |

| | | | |
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| | minimize both the dropout rate and the rate of failure. | | |
| 5 | To develop the academic status of all departments. | | |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|--|------------------------------|--|
| 1 | Inclusion of Library Classes in the regular class routine to foster the reading habit which will serve as a basis for research work later. Exercise for learning by doing will be continued. These will include field study / visits, report preparation there on, case studies, group discussion, seminar presentation, debate and practical training. Further, these will be included for evaluation. The internal assessment system will thus be extended to continuous students evaluation system. | 1 | To introduce new subjects. |
| 2 | Continuance of the courses through Dispur College IT Resource Center(DCITRC) | 2 | Introduce new technologies in teaching and learning like the use of audio-visual aids and computerization. |
| 3 | Campus interviews by different institutions to be organized through the Career Counseling Cell. | | |
| 4 | As before tutorial classes to be held on a regular basis and remedial classes to be held on the basis of requirement. | | |
| 5 | Departments have been asked to build up / upgrade their own departmental libraries. Undertaking of research projects will be made mandatory. Inter college activities relating to survey works / field works will be taken up. The college will conduct seminars, visiting lectures and workshops. To increase the competency of the faculties, self-appraisal and student feedback will be made compulsory. | | |

• **Co curricular advancement**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---------------------------------|------------------------------|-------------------------------|
| 1 | To continue the promotion of an | 1 | To create more avenues and to |

| | | | |
|---|--|--|----------------------------------|
| | ambience of creativity and innovations. | | develop required infrastructure. |
| 2 | To undertake activities towards personality development of the students. | | |
| 3 | To make NCC and NSS more active in national participation | | |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | Departments will continue the practice of organizing educational tours, students exchange programmes and other cultural activities. | 1 | To compete and to ascertain more participation in national and international activities. |
| 2 | Continue the practice of students' participation in joint and inter-college (State / National level) curricular and co-curricular activities. | | |
| 3 | To provide financial assistance to NCC and NSS cadets for participation in national events. Leave granted for such participation. Loss in studies compensated through special classes | | |

- **Social Development**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | To involve in social outreach programmes. | 1 | To strengthen the socio-economic bond. |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | Programmes to be undertaken as a part of the normal college activities through the Extension Centre and Welfare Centre. | 1 | Departments will be asked to render extension services to society. Studies will be involved as a part of the learning process. |
| | | 2 | Teacher, guardian and students meets will be organized. |

- **Environmental development**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | Sensitizing the students on environmental issues. | 1 | To make nature and environmental education more result oriented. |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | Continue the awareness programmes taken up. Inviting guest to deliver lectures on environment issues. | 1 | To build a recreation and environmental park in the college. |
| 2 | Continue the cleanliness drives in the neighbouring areas frequently by teachers and students. | | |

- **Structure and physical development**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | To strengthen the capacity of the library, class rooms, girls' common rooms, etc. | 1 | To strengthen the steps taken up for the up gradation of the physical facilities, the teaching learning facilities as well as library. |
| 2 | To strengthen the security of the college | 2 | To start a central computer facility in the college. |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|---|
| 1 | Plans being taken up to start inter library borrowing. Installation of high-power transformer to enhance electrical capacity. Making the college Wi-Fi enabled. | 1 | Up gradation of the infrastructure as shown in the master plan. |
| 2 | Construction of the sentry post near the college entrance. | | |

- **Organization and management**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | To decentralize power and responsibilities. | 1 | To achieve greater excellence in all aspects of organization and management in order to meet the challenges of the 21 st century. |
| 2 | To strengthen the various committees | | |

| | | | |
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| | and cells. | | |
| 3 | To impart professional development programme for non-teaching staff. | | |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|--|------------------------------|---|
| 1 | Academic power has been entrusted with the vice-principal. | 1 | To augment the administrative, academic and financial aspects by practical planning and policy making, development of infrastructure, by the settlement of grievances, proper recruitment and training, by promoting curricular and co curricular activities and programmes by generating resources and maintaining vigil on proper utilization of funds. |
| 2 | Conducting periodic assessments and monitoring for further development. Organization of committees to help in the management and the smooth conduct of entire activities of the college. | 2 | To enhance the social aspects by consolidating the established cordial relationship with the various stakeholders. |
| 3 | Office management training to be conducted regularly. | 3 | The institution will use management techniques and technologies as far as possible. |
| 4 | Specific duty allotment to fourth grade employees. | 4 | To increase the welfare schemes already being practiced by the institution for all its constituencies. |

- **Economic development**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---------------------------------|------------------------------|---|
| 1 | Generate funds for the college. | 1 | To generate funds to meet the expenditure of the future. |
| 2 | Proper utilization of funds. | 2 | To manage the financial resources effectively so that the academic development of the 21 st century as well as the infrastructure growth of the institution can be maintained. |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|--|
| 1 | Collect funds from Distance Learning courses, such as IGNOU, KKHSOU, IDOL, and ASOS . | 1 | To collect funds from UGC's development grant. |
| 2 | Collect funds through self-financing | 2 | To collect fund from HS classes. |

| | | | |
|---|---|---|---|
| | courses in computer education, BBA, BCA. | | |
| 3 | Collect funds by allowing outside agencies to conduct various examinations. | 3 | To collect funds from self financing courses. |
| 4 | Proper auditing by recognized agency to ensure proper utilization of funds. | | |

- **Development of healthy institutional ambience**

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|--|------------------------------|--|
| 1 | To continue to inculcate civic responsibility among the students. | 1 | To become the flag bearer among all colleges in the field of green practices |
| 2 | To strengthen and increase the activities of the existing support services like welfare center, nature club, career counseling and guidance cell and Alumni Association. | | |
| 3 | To impart value based education regularly. | | |
| 4 | To strengthen discipline in the college campus. | | |

Strategies for implementation

| <i>Short term (three years)</i> | | <i>Long term (ten years)</i> | |
|---------------------------------|---|------------------------------|---|
| 1 | The welfare center, nature club, the career counseling and guidance cell and the Alumni Association will be undertaking various activities for the coming sessions. | 1 | To look into the possibility of using solar power replacing conventional energy consumption needs of the college. |
| 2 | The wearing of uniform has been made compulsory for all students while attending college. | | |
| 3 | Strict Regulation banning chewing of Ghutka in the college premises. | | |
| 4 | Use of mobile phone by the students strictly prohibited. | | |