

**ANNUAL REPORT  
OF  
DISPUR COLLEGE  
2009-10**

*PREPARED FOR  
NATIONAL ASSESSMENT AD ACCREDITATION COUNCIL  
BANGALORE*

**PREPARED BY  
INTERNAL QUALITY ASSURANCE CELL  
DISPUR COLLEGE, GUWAHATI-781006**

# **ANNUAL REPORT**

## **PART A**

1. With the passage of time, Dispur college has been approaching its aim of becoming a centre of all round development. The minimum attendance of 75% having being enforced since the last few years has led to a marked increase in the attendance of students. This encouraging exercise has also reflected in their academic performance.
2. The practice of students being tested after each lesson/chapter, to assess their comprehension of the subject matter is to be continued. The classroom itself is to be the forum to clear doubts and confusion raised by the students.
3. Emphasis has been given on the compulsory project work for Environmental Studies, so as to equip the students to work on other projects in their future. In addition to this, class projects are also assigned to students in all departments, and they are guided by their respective teachers.
4. A marked improvement has been noticed in the attitudinal changes and personality of students as a result of involvement of the students in projects like group discussions, seminars etc conducted by departments. Enthusiasm has been noticed in the students in participating in such activities.

The above measures have shown improvement in the all round development of the students as well as the academic atmosphere of the college, setting the foundation for the continuance of such projects in future years.

## **PART B**

## **1. Activities reflecting the goals and objectives of the Institution**

The goals and objectives of the institution have been divided into two categories- short term (3 years) and long term (10 years). The schedule has been submitted in the self-study report. A copy is enclosed here as Annexure I for your ready reference.

The report given below illustrates the achievements under each category.

### **a. Academic Development**

The Dispur College Computer Society has been functioning as before. The members of the Computer Society are Dr Nandini Barooah( vice-principal), Sri Khagen Boro, Sri Jyotish Goswami and Sri Ajoy Mitra.

Enrolment and result for the session 2009-10 of the Dispur College Computer Society is mentioned below:

Total number of students =180  
Total number passed = 120

After completion of CCA( Certificate in Computer Application), Certificate in Tally, DTP, a few students were engaged in various Private & Public sector organization, i.e. Assam Secretariat, Social Welfare( as Junior Assistant, Clerk.), Tata Indicom, Aircel, reliance Customer Care, Prtiksha Hospital, Down Town Hospital, CA firm, Computer Institute, Printing Presss, etc. as receptionist, DTP/Computer operator and faculty.

Institute of Distance and Open Learning(IDOL), Gauhati University which had tied up in the previous year with the college, has started its study and contact centre at Dispur College Computer Centre from March 2010. The courses are: BCA/BSc(IT), PGDCA/MCA/MSc(IT), CCA, etc.

Regular field studies, visit, report preparation and presentation, case studies, group discussion, seminars and debates are organized by the college, towards making education more learners centered and student friendly.

Remedial classes are conducted by all the departments in order to help the academically disadvantaged students and thereby minimize both the drop out rate and the rate of failure.

### **b. Co-curricular Advancement**

The college provides ample opportunities for the students to carry out co-curricular activities in various fields. The Annual college week is held at the end of the session every year where the students can show their talents and creativity in different competitions like sports, performing arts, crafts etc. It has been noticed that an increasing number of students are coming forward to participate in the events, which is an indication of their increased confidence levels.

Mr. Himangshu Kalita is in charge of the NSS wing of the college as Program Officer of the NSS Unit. He is also in charge of the NCC wing of the college. The NCC Cadets of Dispur College regularly participate in the camps organized at the National level and State level and the Republic Day Parade in Delhi every year.

The Dispur College Volleyball team won the Championship trophy in the All Guwahati Inter College Volleyball Tournament organized by the Guwahati Medical College on the occasion of their Golden Jubilee Celebration .

Students of the college have exhibited their talents in several co curricular activities.( Details are stated in item no. 34)

#### **c. Social Development**

A group of students of Dispur College joined the “Red Ribbon express”, an exercise in creating Aids awareness.

The Coordinator, NSS unit, Dispur College attended a day long seminar on “ prevention and detection of counterfeit currency ” on 25<sup>th</sup> Feb 2010 which was organized by the Forensic Laboratory, Government of Assam in collaboration with the Rotary Club of Guwahati West and feedback was given to the students at college.

#### **d. Environmental Development**

Students of the college organized a tree plantation programme on the occasion of world Environment Day on 5<sup>th</sup> June, 2010. They also organized a cleaning programme in the college campus.

A group of TDC 2<sup>nd</sup> year students accompanied by Prof. S.M. Das visited **Deepor Beel** for environmental studies and prepared report on that.

#### **e. Infrastructure and Physical Development**

The approach road from the outer gate to the inner gate of the college was rebuilt and asphalted providing ample parking space .

Internet connectivity is fully operational in the library, office and the computer centre.

**f. Organisation and Management**

Governance on the principles of transparency and participation has been continued, as previous endeavors in this regard has shown promising results.

The office staff is fully computer literate, and provision remains open for them to upgrade their skills, in the computer centre of the college.

The accounts of 2009-2010 has shown no anomaly and has been cleared by the Audit Report.

Staff welfare schemes including salary advance during its non-receipt from the State Government , and advancement of loans to employees, are still being continued.

The Grievance Redressal Cell, as in previous years, has addressed all grievances.

**g. Economic Development**

The practice of use of cheques has been continued, as before. This has brought about efficiency in the use of funds.

To generate additional funds, the college has continued the system of letting out its premises on Sundays and holidays for examinations by various govt., semi govt. and private organizations such as Railways P & T., Insurance Companies, etc., besides entrance tests for Medical and Engineering College.

**2. New academic programmes initiated**

From the session 2009-10, the IDOL, Gauhati University and IGNOU started a study and contact centre formally with Dispur College as a Partner Institute (PI Code: DCD 7806) to implement Convergence of Open and Distance Learning (ODL) and Conventional system. Dispur College introduces Masters Degree, Bachelors Degree, PG Diploma, Diploma and Certificate courses. Academic Counseling has already been started from September, 2008 for various programmes. Counselors/Mentors are engaged on regular basis for counseling, which is done on Saturdays, Sundays and holidays. College faculties of different disciplines and Experts/Guests/Visiting Faculties are mainly engaged for counseling. All programmes are conducted through the Distance Education Council, IGNOU, and implemented by the Coordinator of the partner institute, Dispur College.

Two new ambitious career oriented programmes- BBA and BCA, had already been introduced in this session-2007-2008, as per the decision taken in the previous session, under the stewardship of the Principal, Dr Amar Saikia. Enrolments and results in these two courses for the session 2009-10 are as follows:

**BCA (2009-10)**

Enrolment =15.

Result (semester-wise)

	1st	2nd	3rd	4th	5th	6th
Appeared	15	14	11			
Passed	02	01	awaiting			

### **BBA (2009-10)**

Enrolment = 26

Result (semester-wise)

	1st	2nd	3rd	4th	5th	6th
Appeared	26	25	25			
passed	20	21	awaiting			

**THE ASSAM STATE OPEN SCHOOLING (ASOS)** has been started in Dispur College from September, 2009 with Mr. Himanshu Kalita as Coordinator. The enrolment to this course is 23. A number of 13 students appeared for the examination, out of which 11 were passed out.

### **3. Innovations in Curricular Design and Transactions**

The College follows the curriculum designed and formulated by the Gauhati University as other affiliated colleges under Gauhati University. However, certain faculty members of the departments of Economics and Philosophy were appointed as members of the Undergraduates Course Committees(UGCCS) of Gauhati University.

### **4. Interdisciplinary programmes started**

The college has not started any interdisciplinary programmes as yet.

### **5. Examination reforms implemented**

The examinations of the college are conducted as per the rules and guidelines framed by the Gauhati University.

### **6. Candidates qualified NET / SLET**

Nil

### **7. Total number of seminars / workshops / Departmental seminars conducted**

All the departments of the college hold class seminars every year for TDC 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year. Hence, the total number of departmental seminar held during this session is 24. Besides, group discussions are also held among the Major students.



## **8. Research Projects**

### **a. Newly Implemented Ph.D Research**

1. Mrs Bhaswati Baruah (Arts, Education) Ph.D. awarded in 2009.
2. Ajoy Mitra (Commerce, Finance) Ph.D. awarded in 2010.
3. Mrs Malabika Bhattacharyya (Commerce-Assamese) in progress.
4. Ajit Prasad Sarma (Commerce, Assamese) in progress.
5. Tribeni Borkotoky (Commerce, Management) Course Work Completed.
6. Kumud Nath (Commerce, Mathematics) Final Registration.
7. Sanjeeb Sarma (Commerce, English) in progress
8. Ajoy Deka ( Commerce, Accountancy) Provisional Registration.
9. Mathur Barman (Commerce, CAES) Provisional Registration.

### **b. Completed**

The following teachers are awarded their M. Phil –

1. Ajoy Deka.
2. Kuladhar Patowary.

The above teachers are from the Dept. of Commerce.

## **9. Patents Generated**

Nil.

## **10. New Collaborative Research Projects**

Nil.

## **11. Research Grants Received From Various Agencies**

**Rajat Jayanti Vigyan Sancharak Fellowship @ 12,000/ P.M.** awarded for a project work to Kumar Kuldip Medhi, faculty, Computer Centre, for one year by the Department of Science & Technology, Govt. of India during 2009.

## **12. Details of Research Scholars**

- a. Mrs Bhaswati Barua Das, Department of Education**

Topic: “A study of Population Education awareness of College Students and stakeholders perception towards inclusion of population education in degree curriculum”

Guide: Dr Swarnalata Das

Gauhati University \* **Ph.D Awarded.**

**b.** Ajoy Mitra, Deptt. Of Finance

Topic: Behavioral Pattern of Household Investors of North-East India in Indian capital Market.

Guide: Dr. Debabrata Das, Reader, Deptt. Of Commerce

Gauhati University.

\* **Ph.D. awarded.**

**c.** Ajit Prasad Sarma, Deptt. Of Assamese

Topic: Kaviraja Chakraborty. Life and His Works.

Guide: Dr. Nabin Chandra sarma, Rtd. HOD, Folklore Research Deptt.

Gauhati University.

\*In progress

**e.** Sanjib Sarma, Dept. of English

Topic: East West Interface: John Keats and Indian Thought.

Guide: Dr. U. Sewa, NEHU, Shillong.

\* In progress

**f.** Malabika Bhattacharria, Deptt. Of Assamese

Topic: Folk Elements in Lakshminaths BezBaruah’s Works

Giude Dr. Bijoya Baruah

Gauhati University

\* In progress

**g.** Tribeni Borkotoky, Deptt. of Management

Topic: Consumer Preferences for retailing practice. A study in Guwahati City

Guide: Dr. Aparajita Borkakati

Gauhati University

\* In progress

**h.** Kumud Nath, Deptt. of Mathematics

Topic; Certain aspects of Spectra of Graphs

Giude Dr.T.K. Datta, Professor

Gauhati University

\* In progress

**i.** Ajoy Deka, deptt. of Accountancy

Topic: An Evaluative Study of Swarna Jayanti Gram Swarojgar Yojana in Kamrup District ( Rural of Assam)

Guide: Dr. Padma Lochan Hazarika

Gauhati University

\* In progress

### 13. Citation Index of faculty members and impact factor

Nil.

### 14. Honours / Awards to the faculty

**1. Dr. Nandini Baruah**, HOD and Selection Grade Lecturer, Deptt. of English – was selected and worked as a Vice-President of the Organising Committee of the Senior National Table Tennis Championship organized by the Assam Table-Tennis Association under the Table Tennis Federation of India held in Guwahati, February, 2010.

**2. Ms. Jebin Akbar**, senior lecturer, deptt. of English, appointed as a Subject Expert as well as a Board Member by the Staff Selection Commission, Govt. of India, for selecting officials in various departments of GOI in the year 2009-10.

**3. Dr. Joyjyoti Goswami**, HoD, Assamese,....

a) was invited as chief speaker in 561<sup>st</sup> Birth Anniversary Celebration of Srimanta Sankardev organized at Srimanta Sankar Kristi Kendra, Dispur.

b) was invited as chief guest at Prize Distribution Ceremony of Dispur H.S.School.

c) was invited as chief guest at DAV School's Foundation Day.

**4. Dr. Namita Deka**, Selection Grade Lecturer, Deptt. of Assamese---

a) was selected as member of TEXT BOOK DEVELOPMENT COMMITTEE constituted by the Assam Higher Secondary education Council.

b) was selected as member of the executive committee of "ASOM PRAKASAN BHARATI" (a wing of SISHU SIKSHA SAMITI).

c) was invited to recite self composed poem in a KABI SAMMELON organized by Asom Sahitya Sabha in collaboration with RASARAJ.

d) was invited as Special Guest in annual conference of Dispur Sahitya Sabha .

e) was invited as the special guest by Asom Lekhika Sangstha.

f) was invited deliver lecture in a conference of "Akhil Bharatiya Sahitya Parishad".

g) was invited by the All India Radio, Guwahati to participate in a Radio Talk.

h) was invited by the Women Forum of FCI, NE region, Guwahati.

i) was invited by the Diphu Sahitya Sabha to deliver lecture on the occasion of BezBaruah Smriti Divas.

j) was invited to deliver lecture by the Asom Lekhika Sangstha on the occasion of "Prabina Saikia Award Giving Ceremony.

k) was invited as Chief Speaker by the Rajdhani Lekhika Samaroh at Guwahati.

**5. Dr. Sumitra Choudhury** HOD, Philosophy.....

a) was appointed by the Gauhati University as member of the Syllabus Committee on Semester System.

b) was selected as Executive Member of Assam College Teachers' Association "A" Zone.

**6. Dr. Babi Baruah, HOD, Education,.....**

a) awarded Research Guide ship by the Shinghanian University, in December, 2009.

b) delivered lecture on “Biswayan and yuva manasikata” at J.N.College, Boko, on the occasion of their Foundation Day.

**7. Dr. Sunita Agarwala**, selection grade lecturer, Dept of Education....

a) was as invited as Resource Person at Karmashree Hiteswar Saikia College on the occasion of Teachers’ Day to deliver a talk on “Tips to Achieve success”.

b) was invited to deliver a lecture on Stress Management at Girijananda Institute of Management and technology at Guwahati

c) was invited to deliver a lecture at D.D.Baruah Junior College on Positive Thinking and Personality Development.

d) was invited to deliver a talk on Stress Management for the army officers at Army Camp, Rangia.

e) was invited to deliver a talk on Happiness and Art of living for the army wives at Umroi, Meghalaya.

f) was invited to deliver a talk on Stress free Living for the army officers, their wives and jawans at Tezpur Army Camp.

g) was invited to speak on Dealing with adolescents for parents at Cambridge public School, Guwahati.

h) awarded Students’ Favourite Teacher Award by ICA.

i) appointed as Mentor of a project under DST, GOVT. of INDIA, done by Mr. Kuldeep Medhi, faculty member of Dispur college.

**8. Dr. Rani Mudiari Deka**, selection grade lecturer, deptt. of Economics ---

a) was appointed as Member of Gauhati University’s Undergraduate Course Committee on Syllabus, for the Department of Economics.

b) was invited as Resource Person to deliver lecture on “Socio-Economic Empowerment of women” for the newly recruited employees of social welfare deptt. of the Government of Assam, organized by the SIRD, Assam on 02.02.2010.

c) was invited as Resource Person in NALBARI MAHOTSAV to deliver lecture on Prospects of Development of Nalbari.

d) was invited by JANASADHARAN, a local daily news paper to take part in a discussion.

e) was invited by the All India Radio, Guwahati, for Radio discussion on i) Women Empowerment and ii) General Budget.

**9. Dr. Reena Choudhury**, senior scale lecturer, deptt. of Assamese has been invited as resource person in 11<sup>th</sup> North-East Book Fair on “The River Brahmaputra in Literature” on 27<sup>th</sup> December, 2009.

**10. Dr. Jyotish Goswami**, HOD, Commerce stream.....

a) appointed as member of syllabus Committee by the Assam Higher Secondary Education Council.

b) awarded guide ship by the Shinghanian University in 2009. Total no. of Scholar is 4.

**11. Dr. Monalisa Choudhury** was nominated to the **Assam State Commission for Women** by the Govt. of Assam in September, 2008 for a term of 3 years.

**15. Internal Resource Generated**

Resource has been generated from students' tuition fees and letting out of college premises for holding conferences / workshops by outside agencies and public examinations.

#### **16. Details of departments getting SAP, COSIST / DST, FIST etc. assistance / recognition**

Nil.

#### **17. Community Services**

Cleanliness drives in the college campus and its neighborhood is undertaken every year as a routine feature.

Annual collection of funds cloths and foodstuff for the flood affected victims.

Toys, sweets and cloths distributed in orphanages on the occasion of Children's Day.

The students of yoga cell extended their help as volunteers at 'Ashadeep', a mental health care unit .

The students under the NSS and NCC wings of the college carried out a tree plantation drive in the neighborhood of the college.

A number of students of the college offered services and supports to Special Olympics, Bharat during National Coaching Camp, Athletics from 3<sup>rd</sup> December to 7<sup>th</sup> December, 2010 held at Nehru Stadium, Guwahati.

#### **18. Teachers and Officers newly recruited**

Mr. Prasenjit Bujarbaruah was appointed in a sanction post that was lying vacant in the deptt. of Economics.

#### **19. Teaching and non-teaching staff ratio**

Arts : 1.7: 1

Commerce: 6.5:1

BBA,BCA: 6:1

#### **20. Improvement in the library services**

Mrs. Minu Devi, Senior Librarian of the college was selected as Executive member of All Assam Library Association.

The library is fully computerized and 24hr. internet facility is available.

#### **21. No. of books and journals subscribed and their value is given below.**

**a) Books (2009-10)**

- 1) Books - 133
- 2) Journals - 1
- 3) Magazine - 12
- 4) Yoga Cell - 1
- 5) News paper - 6
- 6) Weekly paper - 2

Total No of Books = 13,964+133=14097

Cost -Books & journals = Rs. 146292/

**22. Courses in which student assessment of teachers is introduced and the action taken on student feedback**

The Existing practice of filling up of three types of forms by the outgoing students is still being continued. The first one regarding the syllabus, the second on the performance and approachability of the teachers and third regarding then future course of action after leaving the institution.

The feedback forms are discussed and analysed by the principal with the faculty members and steps are taken accordingly.

**23. Unit cost of education (2009-10)**

with salary: Rs 15584/-  
without salary: Rs 3000/-

**Unit cost Commerce Stream**

with financial assistance Rs. 5352/  
without financial assistance Rs.4600/

**24. Computerization of administration and the process of admissions and examination results, issue of certificate**

The entire administration process is computerized in the college.

The college conducts all examination under Gauhati University's rules and regulation.

The results, mark sheets and certificates are issued by Gauhati University.

The college has its own website where all information regarding admission, subjects syllabus can be obtained.

**25. Increase in the infrastructure facilities**

The approach road from the outer gate to the inner gate of the college was rebuilt and asphalted providing ample parking space .

## **26. Technology Upgradation**

The administration process has already been fully computerized.

The SOUL computer package provided by INFLIBENT has already been introduced in the college library.

## **27. Computer and internet access and training to teachers and students**

Twenty four hour internet facility is available in the college.

The office staff is fully computer trained.

Training is also provided to the students and teachers at through most of the teachers are computer trained.

## **28. Financial Aid to students**

Total Course Fees of 7 economically backward students have been exempted for this academic session.

The college provides free admission to students who are holders of Star Marks, Distinction and Rank/Position in SEBA/AHSEC.

Tuition fees for HS (Arts), Day Shift girl students are exempted.

## **29. Activities and support from Alumni Association**

A yearly publication of a wall magazine named 'PRERONA' is sponsored by the Alumni Association of the college. The students and teachers publish articles, write up, poems etc.

## **30. Activities and support from the Parent-Teacher Association**

The college does not have a formal parent teacher association. But parents are called when necessary and personal counseling is provided to particular parents when necessity arose.

From this year the College Governing Body has initiated the inclusion of two parents /guardian as members of the GB.

## **31. Health Services**

The college does not have any health care facility of its own but organizes health camps from time to time.

Two NSS volunteers along with the coordinator participate at two day long workshop on basic emergency care scheduled to take place on 11<sup>th</sup> and 12<sup>th</sup> May

2010 at the premises of NEMCARE Hospital, Bhangagarh, Guwahati, which was jointly organized by K. C. Das Commerce College and NEMCARE Hospital.

### **32. Performance in sports activities**

The college holds the annual college week where competition in sports, performing arts, and crafts are held.

The students show great enthusiasm in participating in all the fields. Major and minor games are held annually where the students show remarkable result.

The volleyball team of the college won Championship trophy in a tournament organized by the Gauhati Medical College as part of their Golden Jubilee Celebration.

The team also participated in inter college volleyball tournament organized by Odalguri College.

### **33. Incentives to Outstanding Sports Personalities**

The students of Dispur College who participate in various sporting events are already encouraged.

The college provides financial supports to the team or individual sports person to participate in inter college competition, youth festival which is held every year at Gauhati University and other sports events.

### **34. Student's achievements and awards**

The students of Dispur College have been able to show good result in other disciplines besides academics.

Both the Arts and commerce stream of the college have been gradually improving and the results show an upward trend.

Commerce Stream- The pass percentage of the stream this session has been 98% and a few of them have obtained 1<sup>st</sup> class.

Shehnaz Parveen and Jumi Sarma who had appeared in the examination of Career Oriented Programme of Child Education Nutrition Department secured first and second position respectively. The pass percentage of the course for the second batch is 98%.

Four students, viz., Biswajit kalita, Md. Khursid Alam, Ullash Jyoti Bora and Mousumi Borkotoky secured first division in another career oriented programme "Entrepreneurship Development".

### **Achievements in other disciplines:**



- Best Cultural team in the Pre-Republic Day Camp organized by the Ministry of Youth Affairs and Sports. The participants were Bidyutjyoti Hazarika, Ripamoni Saikia and Puja Datta.
- Swaraj Kr. Das, Babanita Das and Bijumoni Pathak have secured three gold and three silver medals in Youth Festival of Gauhati University.
- Jayanta Hazarika Memorial Inter College Music Competition Prize and 1<sup>st</sup> Radio Reality Show “Airtel-5” prize organized by Red FM won by Babanita Das.
- 2<sup>nd</sup> prize in All Assam Art Exhibition & Competition won by Nayanjyoti Talukdar.
- Prize won in IQ test by Ravi kumar Choudhury organized by Anant-Prayash.

### **35. Activities of Guidance and Counseling Unit**

The career guidance and Counseling Cell of the college organizes and participates in various programmes held from time to time.

A personality development and group discussion was held on 12.09.2009 at the college campus by Frank Finns Institute of Airhostess Training. The programme includes workshop to help the girl students to learn the art of presenting themselves in facing interviews, anchoring & hosting various functions. The workshop covers make up techniques, hair & skin care, manicure & pedicure and dress etiquettes. The workshop was conducted by Ms. Indrani Choudhury, Regional Manager, Frank Finn Institute of Airhostess Training peer team. All together 57 students took part in the workshop.

Ignited, a career planner academy of Guwahati conducted a programme on 07.11.2009 on the subject of In-depth Career Counseling, Precise Career Planning and Rigorous Career Training. All together 47 students took part in the programme.

### **36. Placement services provided to the students**

The Career development and Placement Cell(CDPC) provides job assistance training courses in association with Dispur College. Training is provided for creating employable human resource for various industries. Placement available in : Banking, IT, Sales & Marketing, Front office and Back office, BPO, etc. Selection through direct interview or campus interview at Dispur College both for Guwahati as well as outside Assam.

### **37. Development programme for non-teaching staff**

The entire non teaching staff is computer trained. The computer centre of the college provides the staff with training at regular intervals to upgrade their computer skills.

### **38. Healthy practices of the institution**

The college has been continually striving to adopt certain measures as healthy practice. The steps adopted in earlier years in this regard have been continued. These include efforts to widen the mental horizons of students by organizing field works, educational tours, quiz, group discussions and class seminars, activities under NCC and NSS.

Educational excursions to places outside the state are also being held on a regular basis.

The talents of the students are showcased in the various competitions held in the annual college week. This helps in fostering a team spirit among them. The academic progress of the students are assessed by the faculty members of respective departments, who meet from time to time for this purpose.

The college publishes an annual magazine, "ARUN" and two wall magazines, serving as a platform to develop the literary, artistic and creative potentiality of the students.

Yoga teaching is another healthy practice which has been continued since last several years.

### **39. Linkages Developed with National / International academic / research bodies**

The college developed a linkage with the National PG College, Manik Nagar, Guwahati-5. Four students completed their major project works Library Management System under the guidance of Ms. Minu Devi, librarian, Dispur College by using the library of Dispur College.

### **40. Any other relevant information the institution wishes to add.**

As envisaged in the long term action plan of the college, both the administration and the faculty members are trying their best to keep up the standard and reputation of the institution. The endeavor of the institution as a whole and some of the faculty members in particular in this regard is worth mentioning.

a) As incentive to students the college offers the following prizes and medals to meritorious students;

- i) Cash prize of Rs. 1000/ each awarded to the students securing highest marks (minimum 60%) in the Degree examination (Arts & Commerce).
- ii) Cash prize of Rs. 1000/ each is awarded to the students securing highest marks (not less than 55%) in each major subject in the Degree examination (Arts & Commerce).
- iii) Certificate of Merits is awarded to every students securing 60% or more marks in TDC Part 3 examination (Arts and Commerce).

b) The College celebrates its Foundation Day on 28<sup>th</sup> August every year. This year Homen Borgohain, eminent writer and ex-President of Asom Sahitya Sabha delivered the foundation-day lecture.

c) Dr. Rani Mudiari Deka

a) guided Mr. Hemanta Das for his M.Phil degree ( M.Phil/2549/ECO/2008D) under the Global Open University, Nagaland.

b) assigned by the Assam Higher Secondary Education Council to translate a text book on Economics for Class xi for the students of State Open School. She has also been assigned by the AHSEC to translate a part of H.S. text book of NCERT.

**d)Dr. Sunita Agarwalla**

a) authored 1 text book on Education for TDC courses( 3<sup>rd</sup> Paper) of Gauhati University.

b) authored a part of HS Text book on Education for Assam Higher Secondary Education Council.

(A.Saikia)  
Principal,  
Dispur College,  
Guwahati – 06

(J. Akbar)  
Convenor,  
IQAC Cell,  
Dispur College,  
Guwahati - 06

## ANNEXURE – I

### **Our objectives and goals**

In the context of today's fast changing global scenario the 21<sup>st</sup> century demands the production of quality human resources and relevant manpower. This in turn requires a re-orientation of education and educational programmes wherein arises the need to go beyond knowledge based learning and to make it more relevant and purposeful to societies needs. Simultaneously, resources have to be mobilized to face the challenges of liberalization, privatization and globalization in order to survive in the 21<sup>st</sup> century reformation.

Keeping these facts in mind, Dispur College has formulated multiple objectives that touch every facet of the college. These objectives will help to create components of development in respect of academic, curricular, physical, economic, administrative and environmental aspects of the college. Taken compositely, these components should lead to all round quality enhancement of the institution.

Objectives have been classified as both short term and long term and the strategy formulated accordingly.

- **Academic development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To impart computer literacy to students, teachers and staff.	1	To combine conventional programmes with vocational self financing and professional course in order to make academic activities more career and job oriented.
2	In order to make education more learner-centered, continued emphasis would be laid on learning by doing method.	2	To teach and guide the young generation through modern techno curricular and extra curricular systems and thereby help to develop their personalities.
3	To open avenues to the students through guidance to relevant and need based courses fulfilling the regional and national needs.		
4	Extend help to academically disadvantaged and thereby minimized both the dropout rate and the rate of failure.		
5	To strengthen the steps taken up to provide continued professional advancement and to further take steps to increase the competence of the faculties.		
6	To develop the academic status of all departments.		

**Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Computer literacy will be conducted through Dispur College Computer Society.	1	To introduce new subjects.
2	Exercise for learning by doing will be continued. These will include field study / visits, report preparation there on, case studies, group discussion, seminar presentation, debate and practical training. Further, these will be	2	Introduce new technologies in teaching and learning like the use of audio-visual aids and computerization.

	included for evaluation. The internal assessment system will thus be extended to continuous students evaluation system.		
3	Remedial classes will be conducted on regular basis.		
4	The college will conduct seminars, visiting lectures and workshops. To increase the competency of the faculties, self-appraisal and student feedback will be made compulsory.		
5	Departments have been asked to build up / upgrade their own departmental libraries. Undertaking of research projects will be made mandatory. Inter college activities relating to survey works / field works will be taken up.		

- **Co curricular advancement**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To continue the promotion of an ambience of creativity and innovations.	1	To create more avenues and to develop required infrastructure.
2	To undertake activities towards personality development of the students.		
3	To make NCC and NSS more active in national participation		

### **Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Departments will have to undertake educational tours, students exchange programmes and other cultural activities.	1	To compete and to ascertain more participation in national and international activities.
2	Continue the encouragement to students participation in joint and inter-college (State / National level) curricular and co-curricular activities.		

- **Social Development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To conduct social service programme.	1	To strengthen the socio-economic bond.

**Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Such programmes to be undertaken as a part of the normal activities of students.	1	Departments will be asked to render extension services to society. Studies will be involved as a part of the learning process.
		2	Teacher, guardian and students meets will be organized.

- **Environmental development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Watching and observation of Bio-diversity, ecological sites. To discuss and consult with environmental organizations.	1	To make nature and environmental education more result oriented.

**Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Continue the awareness programmes taken up.	1	To build a recreation and environmental park in the college.
2	Continue the cleanliness drives in the neighbouring areas frequently by teachers and students.		

- **Structure and physical development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To take up construction of library rooms, class rooms, girls' common rooms, teachers toilets etc.	1	To strengthen the steps taken up for the up gradation of the physical facilities, the teaching learning facilities as well as library.
		2	To start a central computer facility in the college.

**Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Plans being taken up to start inter library borrowing.	1	Up gradation of the infrastructure as shown in the master plan.
2	Development of internet facility.		

- **Organization and management**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To decentralize power and responsibilities.	1	To achieve greater excellence in all aspects of organization and management in order to meet the challenges of the 21 <sup>st</sup> century.
2	To strengthen the various committees and cells.		
3	To impart professional development programme for non-teaching staff.		

### **Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Organization of committees to help in the management and the smooth conduct of entire activities of the college.	1	To augment the administrative, academic and financial aspects by practical planning and policy making, development of infrastructure, by the settlement of grievances, proper recruitment and training, by promoting curricular and co curricular activities and programmes by generating resources and maintaining vigil on proper utilization of funds.
2	Conducting periodic assessments and monitoring for further development.	2	To enhance the social aspects by consolidating the established cordial relationship with the various stakeholders.
3	Office management training to be conducted regularly.	3	The institution will use management techniques and technologies as far as possible.
		4	To increase the welfare schemes already being practiced by the institution for all its constituencies.

- **Economic development**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Initially managed and will be managed by the contribution of the private students.	1	To generate funds to meet the expenditure of the future.
		2	To manage the financial resources

		effectively so that the academic development of the 21 <sup>st</sup> century as well as the infrastructure growth of the institution can be maintained.
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### **Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	Plans to generate fund through consultancy services by the commerce faculty.	1	To collect funds from UGC's development grant.
2	Collect funds from self-financing course in computer education.	2	To collect fund from HS classes.
		3	To collect funds from self financing courses.

- **Development of healthy institutional ambience**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	To continue to inculcate civic responsibility among the students.		
2	To strengthen and increase the activities of the existing support services like welfare center, career counseling and guidance cell and Alumni Association.		
3	To impart value based education regularly.		
4	To strengthen discipline in the college campus.		

### **Strategies for implementation**

<i>Short term (three years)</i>		<i>Long term (ten years)</i>	
1	The welfare center, the career counseling and guidance cell and the Alumni Association will be undertaking various activities for the session 2008-09.		
2	The wearing of uniform has been made compulsory for all students while attending college.		
3	Strict Regulation brought regarding chewing of Ghutka in the college premises.		
4	Use of mobile phone by the students strictly prohibited by the students.		